



Australian Government

Department of Home Affairs

ABN: 33 380 054 835

REQUEST FOR TENDER (RFT)

FOR

PERMISSIONS CAPABILITY

HOMEAFFAIRS/2054/RFT

ATTACHMENT G – INDUSTRY BRIEFING REGISTRATION FORM

The Department invites interested parties to register for attendance at a virtual industry briefing session as outlined in [Part 1 – RFT Details](#).

Please complete this form to register your organisation’s attendance at the industry briefing. Organisations that do not register their attendance for the industry briefing by the time and date specified in [Part 1 – RFT Details](#) may not be provided with the relevant details to attend the industry briefing. Details on how to obtain a recording of the industry briefing will be made available to Tenderers via AusTender, once available.

Please email the completed form to the Contact Officer (permissions.capability.procurement@homeaffairs.gov.au).

Your Details

Contact name	
Company or organisation	
Title/Position	
Contact number	(country code) (city code)
Mobile	
Contact email	
Website	

Attendance

To ensure the videoconferencing facility used for the industry briefings can cater to a broad range of organisations and meet technical capacity requirements, attendance will be limited to one electronic connection per organisation (unless there are circumstances which necessitate the organisation having more than one connection and these are explained to, and accepted by, the Department as part of the registration process).

There will be opportunities to submit questions prior to and during the briefings through the Contact Officer, however, the Department reserves the right to answer questions after the industry briefing by releasing an addendum on AusTender, or to decline to answer questions. Organisations will be provided with additional information upon registration.

Briefing	Names of attendees and title/position in the organisation
Virtual – by Zoom <ul style="list-style-type: none"> Date: Week of 2 November 2020 Canberra local time AEDT: 11.00 am 	1. _____ Title: _____ 2. _____ Title: _____ 3. _____ Title: _____
Is more than one connection needed for your organisation?	<i>[If yes, explain the circumstances (e.g compliance with COVID-19 related restrictions) that exist which necessitate the organisation requiring more than one connection. In providing this explanation, please also indicate how many connections are required.]</i>