



About this form

Please read this information carefully before you complete your application. Once you have completed your application, we strongly advise that you keep a copy for yourself.

What is an Australian Declaratory visa?

An Australian Declaratory Visa (ADV) is a travel authority that can only be issued to Australian citizens who have the lawful right to also hold a foreign passport and who have compelling reasons for not travelling on an Australian passport. The ADV is linked to the non-Australian passport.

As an Australian citizen cannot apply for a visa, an ADV is not a visa under the *Migration Act 1958*.

Australian citizens should use an Australian travel document when leaving and entering Australia at all times.

Validity of an ADV

An ADV is valid for travel for up to 5 years from its date of issue.

You must remain an Australian citizen for the ADV to stay valid. Your ADV will cease to operate from the date you lose or renounce your Australian citizenship. If you have lost or renounced your citizenship, and you want to return to Australia, you must apply for and be granted a visa under the *Migration Act 1958*.

Parental consent

If an ADV applicant is under 18 years of age, then you will also need to submit the applicant's birth certificate along with evidence of the parents' or the legal guardians' consent.

Both parents or legal guardians must sign Part D of the ADV application form or, where only one parent/guardian is able to sign, certified evidence of one of the following documents must be submitted:

- a death certificate if one parent/guardian is dead
- a court order affecting the parental responsibility in relation to a child.

If special circumstances exist which prevent consent being given, please contact the Department of Home Affairs (the Department) in Australia or the Immigration office at an Australian mission overseas before lodging your application.

How to fill in this form

A separate ADV application form must be submitted with each foreign passport.

- Please open this form using Adobe Acrobat Reader. Either type (in English) in the fields provided or print this form and complete it (in English) using a pen and BLOCK LETTERS.
- You must answer all questions (including that of a current residential address).
- If a question is not applicable then write 'N/A'.
- If you need more space to answer the questions, please write the information on a separate sheet and attach it. This information should be signed and dated.

How to apply

Make sure you sign the form and have all the required documents.

If your documents are not in English, you must arrange for them to be translated into English by an accredited National Accreditation Authority for Translators and Interpreters (NAATI) translator. If you provide photocopies of original documents, they must be certified as true copies by an authorised person. Authorised people include a magistrate, Justice of the Peace, Commissioner of Declarations, Commissioner of Affidavits, solicitor, registered medical practitioner, bank manager or a State or Public Service officer with at least 5 years service.

If you are outside Australia, lodge your application at an Australian mission.

If you are in Australia, you should lodge your application in Australia by post or by courier direct to the Department of Home Affairs.

By post:

Department of Home Affairs
Attn.: Australian Declaratory visa processing
GPO Box 9984
SYDNEY NSW 2001

Integrity of application

The Department is committed to maintaining the integrity of the visa and citizenship programs. Please be aware that if you provide us with fraudulent documents or claims, this may result in processing delays or your application being refused.

Required documents

When you lodge an ADV application form, you must submit certified copies of the identity pages of a valid foreign passport. You will need to provide evidence of:

- your identity and date of birth (by means of a full birth certificate or current passport)
- your Australian citizenship (Note: An Australian birth certificate is not evidence of Australian citizenship)
- any legal change of name, if applicable
- any other nationalities you may hold (citizenship certificates, passports etc.).

You must include a written statement that explains your emergency or compelling circumstances in your application.

You will also be asked to provide supporting documentation to substantiate your claims.

Supporting documents

All documents not in English must be accompanied by a certified English translation by an accredited NAATI translator. When submitting evidence (such as photocopied or reproduced original documents), each page must be stamped or authorised by an official as being a true copy of the original.

In Australia, certification is provided by a Justice of the Peace, a Commissioner for Declarations or by a person before whom a statutory declaration may be made. In your country, the relevant official may be a person or agency whose similar authority is recognised by the law.

Charges

Payment must accompany each ADV application form. This payment is not refunded if the application is unsuccessful.

Fees may be subject to adjustment at any time. Application charges may be subject to adjustment on 1 July each year. This may increase the cost of an ADV.

Method of payment

Make your payment electronically through the 'My Payments' section of ImmiAccount. Sign into, or create, your ImmiAccount and select My Payments > Manage Payments > Pre-Pay Paper Service, at www.homeaffairs.gov.au/immiaccount

If you are outside Australia and cannot pay online in ImmiAccount, check the Department's website for alternative payment methods for your location at www.homeaffairs.gov.au/locations

Important information about privacy

The *Privacy Act 1988* contains 13 Australian Privacy Principles which regulate the way that the Department collects and handles personal information. Information about how the Department collects, uses and discloses personal information for its key functions can be found in form 1442i *Privacy notice*. More information about the Department's general information handling practices (including form 1442i) can be found in the Department's Privacy policy at <https://www.homeaffairs.gov.au/access-and-accountability/our-commitments/privacy>

Assistance with this form

Part E of the application *Assistance with this form* will need to be completed if another person helps you to complete this application.

What is immigration assistance?

A person gives immigration assistance if he or she uses, or purports to use, his or her knowledge or experience in migration procedure to assist a person with matters related under the *Migration Act 1958*.

The most common times assistance is provided is during visa application processes, visa cancellation processes or sponsorship processes (including monitoring or sanctions).

Note: Immigration assistance does not include simply filling in an application form, translating or interpreting or passing on information about an application without comment or explanation.

Registered migration agents

A registered migration agent is a person who is registered with the Office of the Migration Agents Registration Authority (OMARA) to provide immigration assistance.

If operating in Australia, migration agents must be registered with the OMARA.

Information on registered migration agents, including how to find one, is available on the OMARA website www.mara.gov.au

Legal practitioners

A legal practitioner is a lawyer who holds an Australian legal practising certificate (whether restricted or unrestricted) granted under a law of an Australian state or territory.

Legal practitioners can provide immigration assistance in connection with legal practice.

Information on legal practitioners, including how to find one, is available on the Law Council of Australia website.

Information on legal practitioners can also be sought from the relevant state or territory legal professional bodies.

Exempt persons

The following people do not have to be a registered migration agent or legal practitioner in order to provide immigration assistance:

- a close family member (spouse, child, adopted child, parent, brother or sister of a visa applicant);
- a sponsor or nominator for a visa applicant;
- a member of parliament or their staff;
- a member of a diplomatic mission, consular post or international organisation.

An exempt person **must not charge a fee** for their assistance. In Australia, if they do charge a fee they are committing an offence and penalties of up to 10 years jail can apply.

Appointing a registered migration agent/legal practitioner/exempt person

To appoint a registered migration agent/legal practitioner/exempt person you should complete *Part F – Options for receiving written communications*.

Your registered migration agent/legal practitioner/exempt person should complete form 956 *Appointment of a registered migration agent, legal practitioner or exempt person*.

Form 956 is available from the Department's website www.homeaffairs.gov.au/allforms/

Options for receiving written communications

If you do not appoint a migration agent/legal practitioner/exempt person you may still authorise another person, in writing, to receive written communications on your behalf. This person is called the authorised recipient.

Authorised recipient information

All written communication about your application will be sent to your authorised recipient, unless you indicate that you wish to have health and/or character information sent directly to you.

The Department will communicate with the most recently appointed authorised recipient as you may only appoint one authorised recipient at any time for a particular application.

You will be taken to have received any documents sent to that person as if they had been sent to you.

To appoint an authorised recipient you should complete:

- *Part F – Options for receiving written communications*; and
- form 956A *Appointment or withdrawal of an authorised recipient*.

Note: Migration agents/legal practitioners/exempt persons do not need to complete form 956A.

Form 956A is available from the Department's website

www.homeaffairs.gov.au/allforms/

Consent to communicate electronically

The Department may use a range of means to communicate with you. However, electronic means such as fax or email will only be used if you indicate your agreement to receiving communication in this way.

To process your application, the Department may need to communicate with you about sensitive information (for example, health, police checks, financial viability and personal relationships). Electronic communications, unless adequately encrypted, are not secure and may be viewed by others or interfered with.

If you agree to the Department communicating with you by electronic means, the details you provide will only be used by the Department for the purpose for which you have provided them, unless there is a legal obligation or necessity to use them for another purpose, or you have consented to use for another purpose. They will not be added to any mailing list.

The Australian Government accepts no responsibility for the security or integrity of any information sent to the Department over the internet or by other electronic means.

If you authorise another person to receive documents on your behalf, and they wish to be contacted electronically, their signature is required on form 956 or 956A to indicate their consent to this form of communication.

Note: As electronic communication is the fastest means of communication available, the Department prefers to communicate electronically. This results in faster processing.

Home page **www.homeaffairs.gov.au**

General enquiry line Telephone **131 881** during business hours in Australia to speak to an operator (recorded information available outside these hours). If you are outside Australia, please contact your nearest Australian mission.

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Application for an Australian Declaratory visa

Please open this form using Adobe Acrobat Reader.
Either type (in English) in the fields provided or print this form
and complete it (in English) using a pen and BLOCK LETTERS.

Tick where applicable

Part A – Eligibility

- 1** Are you an Australian citizen?
 No You are not eligible for an ADV
 Yes You must provide evidence of your Australian citizenship
 with each ADV application

- 2** Give full details of your emergency or compelling circumstances in
 relation to this application.

- 3** Give the full details of the foreign passport on which you propose to travel

Family name of passport holder

Given name

Foreign passport number

Country of passport

Date of issue Day Month Year

Date of expiry

Issuing authority/place of issue as shown in your passport

Part B – Your details

- 4** Your present name
 Family name
 Given names
- 5** Have you been known by any other names?
 (including name at birth, previous married names, aliases)
 No
 Yes Give details
 Family name
 Given names
 Reason for change:
 Deed poll
 Marriage
 Other
*If you have been known by other names, attach a page
 giving the required details*
- 6** Sex Male Female Indeterminate /
 Intersex / Unspecified
- 7** Date of birth Day Month Year
- 8** Place of birth
 Town/city
 Country
- 9** Are you presently in Australia?
 No Date of last departure from
 Australia Day Month Year
 Date of expected departure from
 country where you presently are
 Yes Date of expected departure from
 Australia Day Month Year
- 10** Your current residential address
Note: A post office box address is not acceptable as a residential address

 Postcode

11 Address for correspondence
(If different from your residential address)

Postcode

12 Your telephone numbers

	Country code	Area code	Number
Office hours	()	()	
After hours	()	()	

13 Do you agree to the Department communicating with you by fax, email, or other electronic means?

No
Yes Give details

	Country code	Area code	Number
Fax number	()	()	
Email address			

14 Do you have, or have you ever had an Australian passport?

No
Yes Give details of your last or current Australian passport

Australian passport number	
	Day Month Year
Date of issue	
Date of expiry	
Issuing authority/place of issue as shown in your passport	

15 Why are you unable to travel on an Australian passport?

If insufficient space, attach a separate sheet

16 Do you hold any nationality or citizenship other than Australian citizenship?

No You are not eligible for an ADV
Yes Give details

1. Country	
	Day Month Year
Date acquired	
How acquired?	
2. Country	
	Day Month Year
Date acquired	
How acquired?	

If insufficient space, attach a separate sheet

17 If you hold passports other than shown in Question 3, give details of the other passports

Family name of passport holder	
Given name	
Passport number	
Country of passport	
	Day Month Year
Date of issue	
Date of expiry	
Issuing authority/place of issue as shown in your passport	

If insufficient space, attach a separate sheet

Part D – Parental consent

- 18** If this application includes a person who is under 18 years of age, then the legal guardians or both parents of that child must sign the following to give their consent:

Child under 18 years of age:

Family name

Given names

Date of birth Day Month Year

I consent to the above child applying for an ADV.

Signature of parent/guardian

Sex Male Female Indeterminate / Intersex / Unspecified

Date Day Month Year

I consent to the above child applying for an ADV.

Signature of parent/guardian

Sex Male Female Indeterminate / Intersex / Unspecified

Date Day Month Year

Part E – Assistance with this form

- 19** Did you receive assistance in completing this form?

No **Go to Part F**

Yes Please give details of the person who assisted you

Title: Mr Mrs Miss Ms Other

Family name

Given names

Address

 Postcode

Telephone number or daytime contact

Country code Area code Number
Office hours () ()

Mobile/cell

- 20** Is the person a registered migration agent, Australian legal practitioner or an exempt person?

No

Yes **Go to Part F**

- 21** Did you pay the person and/or give a gift for this assistance?

No

Yes

Part F – Options for receiving written communications

- 22** All written communications about this application should be sent to:
(Tick one box only)

Myself

OR

Authorised recipient You should complete form 956A *Appointment or withdrawal of an authorised recipient*

OR

Migration agent

OR

Legal practitioner Your migration agent/legal practitioner/exempt person should complete form 956 *Appointment of a registered migration agent, legal practitioner or exempt person*

OR

Exempt person

Part G – Payment details

- 23** Make your payment electronically through the 'My Payments' section of ImmiAccount. Sign into, or create, your ImmiAccount and select My Payments>Manage Payments>Pre-Pay Paper Service, at **www.homeaffairs.gov.au/immiaccount**

Do not provide credit card details on this form. Make your credit card payment electronically through the 'My Payments' section of ImmiAccount.

If you are outside Australia and cannot pay online in ImmiAccount, check the Department's website for alternative payment methods for your location at **www.homeaffairs.gov.au/locations**

Payment receipt number from the 'My Payments' section of ImmiAccount

Attach a copy of your printed receipt.

Part H – Document checklist

- 24** Attach the following documents to this application. You should provide **certified copies** of original documentation. Documents not in English must be accompanied by accredited English translations.

Tick when completed

Applicant under 18 years of age

Document	Attached?
Copy of birth certificate (ADV applicant)	<input type="checkbox"/>
For each parent/guardian of the ADV applicant: <ul style="list-style-type: none"> copy of the parent's/guardian's photo ID displaying name and signatures eg. passport or driver licence any evidence relating to legal change of name, if applicable 	<input type="checkbox"/>
Consent of each parent/guardian or person who can lawfully determine where the applicant is to live. Both parents/guardians must sign Part D and Part I of this form. Where only one parent/guardian is able to sign, certified evidence of one of the following must be submitted: <ul style="list-style-type: none"> a death certificate if one parent/guardian is deceased a court order affecting the parental responsibility in relation to a child 	<input type="checkbox"/>

All applicants

Copies of the identity pages of a valid foreign passport (ADV applicant)	<input type="checkbox"/>
Copies of evidence of your Australian citizenship	<input type="checkbox"/>
Copies of any legal change of name, if applicable	<input type="checkbox"/>
Copies of evidence of any other nationalities you may hold (citizenship certificates, passports etc.)	<input type="checkbox"/>
A written statement that explains your emergency or compelling circumstances, as well as supporting documentation to substantiate your claims	<input type="checkbox"/>

Part I – Declaration

WARNING: Giving false or misleading information is a serious offence.

- 25** This declaration must be signed by the applicant. If the applicant is aged under 18 years, the declaration must be signed by both parents or the legal guardians of the applicant.

I declare that:

- I am a dual citizen and still hold the citizenship of a country other than Australia.
- the information I have supplied in this form is complete, correct and up-to-date in every detail.
- the applicant (myself or the child on whose behalf I am signing) is an Australian citizen.
- I have read the information contained in form 1442i *Privacy notice*.
- I understand the Department may collect, use and disclose my personal information (including biometric information and other sensitive information) as outlined in form 1442i *Privacy notice*.

Signature of applicant/
parent/guardian

Sex Male Female Indeterminate / Intersex / Unspecified

Day Month Year

Date

Signature of parent/guardian

Sex Male Female Indeterminate / Intersex / Unspecified

Day Month Year

Date

We strongly advise that you keep a copy of your application and all attachments for your records.