



Request for confirmation of Australian citizenship status of a deceased person

Use form 1391 if you are seeking confirmation of the Australian citizenship status of a deceased person who is your parent or grandparent, and the information is required to:

- support an application for a passport of another country, or
- support an application for a foreign pension, or
- settle a deceased estate.

Do not use form 1391 if you are seeking information for:

- the purpose of completing a citizenship application, or
- an Australian passport application, or
- genealogy or family research purposes.

If you are seeking evidence of Australian citizenship for the purpose of an Australian passport application, you will need to use form 119 *Application for evidence of Australian citizenship*.

If you are seeking citizenship information that is more than 30 years old and it is for genealogy or family research purposes, contact the National Archives of Australia www.naa.gov.au

Important information about privacy

The *Privacy Act 1988* contains 13 Australian Privacy Principles which regulate the way that the Department of Home Affairs (the Department) collects and handles personal information. Information about how the Department collects, uses and discloses personal information for its key functions can be found in form 1442i *Privacy notice*. More information about the Department's general information handling practices (including form 1442i) can be found in the Department's Privacy policy at

<https://www.homeaffairs.gov.au/access-and-accountability/our-commitments/privacy>

Personal identifiers collected under the *Australian Citizenship Act 2007* are generally photographs. The Department and the Department of Foreign Affairs and Trade (DFAT) have signed an arrangement in accordance with the *Australian Citizenship Act 2007* that permits disclosure of your personal identifiers for the purposes of administering the *Australian Passport Act 2005*. If your application for Australian citizenship is approved, your photograph, client number, name, date of birth and gender will be provided to DFAT.

More information on personal identifiers is contained in information form 1243i *Your personal identifying information*. Information form 1243i is available from the Department's website www.homeaffairs.gov.au/allforms

Consent to communicate electronically

The Department may need to convey sensitive information about your application to you. Electronic communication, unless adequately encrypted, is not secure and may be viewed by others or interfered with. The Australian Government accepts no responsibility for the security or integrity of any information sent to the Department over the internet or by other electronic means.

Translations and certified copies of documents

If your documents are not in English, you will need to provide official translations. In Australia, you must use translators accredited by the National Accreditation Authority of Translators and Interpreters. For more information, see www.naati.com.au

Certified copies of original documents must be attached to your application. These copies must be certified by a person with the correct authority. See *Certifying documents – List of professions* for people who can certify documents. Further information on certifying documents is available on the Department's website

<https://immi.homeaffairs.gov.au/help-support/applying-online-or-on-paper/on-paper/certified-copy>

If you are outside Australia when applying, contact the Australian Home Affairs office where the documents were issued for advice on acceptable translators, and who can certify your original documents.

Certifying documents – List of professions

People from the following list of professions and occupations can certify copies of original documents. They must:

- be an Australian citizen, **or**
- a citizen of your country of residence if no Australian citizen is known to you

AND

- have known you for at least one year
 - not be related to you by birth, marriage or de facto relationship
 - be easy to contact by telephone during normal working hours.
1. Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the *Consular Fees Act 1955*)
 2. Bailiff
 3. Bank officer with 5 or more years of continuous service
 4. Building society officer with 5 or more years of continuous
 5. Chiropractor (licensed or registered)
 6. Clerk of court
 7. Commissioner for Affidavits
 8. Commissioner for Declarations
 9. Credit union officer with 5 or more years of continuous service
 10. Dentist (licensed or registered)
 11. Fellow of the National Tax Accountants' Association
 12. Finance company officer with 5 or more years of continuous service
 13. Judge of a court
 14. Justice of the peace
 15. Legal practitioner (licensed or registered)
 16. Magistrate
 17. Marriage celebrant licensed or registered under Subdivision C of Division 1 of Part IV of the *Marriage Act 1961*

18. Master of a court
19. Medical practitioner (licensed or registered)
20. Member of Chartered Secretaries Australia
21. Member of Engineers Australia, other than at the grade of student
22. Member of the Association of Taxation and Management Accountants
23. Member of the Australian Defence Force with 5 or more years of continuous service
24. Member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the National Institute of Accountants
25. Member of the Parliament of the Commonwealth, a State, a Territory Legislature, or a local government authority of a State or Territory
26. Minister of religion licensed or registered under Subdivision A of Division 1 of Part IV of the *Marriage Act 1961*
27. Nurse (licensed or registered)
28. Optometrist (licensed or registered)
29. Permanent employee of Commonwealth, State or local government authority with at least 5 or more years of continuous service
30. Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service
31. Pharmacist (licensed or registered)
32. Physiotherapist (licensed or registered)
33. Police officer
34. Psychologist (licensed or registered)
35. Registered migration agent (where registration is not suspended or subject to a caution)
36. Registrar, or Deputy Registrar, of a court
37. Sheriff
38. Teacher employed on a full-time basis at a school or tertiary education institution
39. Veterinary surgeon (licensed or registered).

Lodging your form

Send the form and certified copies of the document(s) to:

Citizenship Operations Section
Department of Home Affairs
PO Box 25
BELCONNEN ACT 2616
AUSTRALIA

Do not send original documents to the Department.

Home page **www.homeaffairs.gov.au/citizenship**

*Citizenship
Information
Line*

Telephone **131 880** during business hours in Australia to speak to an operator (recorded information available outside these hours). If you are outside Australia, please contact your nearest Home Affairs office overseas.

Please keep these information pages for your reference



Request for confirmation of Australian citizenship status of a deceased person

Please open this form using Adobe Acrobat Reader.
Either type (in English) in the fields provided or print this form and complete it (in English) using a pen and BLOCK LETTERS.

Tick where applicable

Details of person requesting information

1 Preferred title Mr Mrs Miss Ms

Other

2 Your full name

Family name

Given names
(including all middle names)

3 Have you been known by any other names?

(including name at birth, previous married names, aliases, alternative spellings or full spelling of all names)

No

Yes Give details

Family name

Given names

If you have been known by more than one other name, attach additional details on a separate sheet.

4 Date of birth DAY MONTH YEAR

5 Current residential address

Note: You must tell the Department if your address changes after you lodge this form.

POSTCODE

6 Address for correspondence

(If the same as your residential address, write 'AS ABOVE')

POSTCODE

7 Telephone numbers

Work (AREA CODE)

Home (AREA CODE)

Mobile/cell

8 Do you agree to the Department communicating with you by email or other electronic means?

Note: If consent to use electronic communication is not provided, delays will occur including notification of the outcome of this application.

No

Yes Give details

Email address

9 Relationship to deceased person (eg. parent or grandparent)

10 Reason for requesting confirmation of Australian citizenship status of a deceased person

Details of deceased person

11 Full name

Family name

Given names
(including all middle names)

12 Was the person known by any other names?

(including name at birth, previous married names, aliases, alternative spellings or full spelling of all names)

No

Yes Give details

Family name

Given names

If known by more than one other name, attach additional details on a separate sheet.

13 Full name used when Australian citizenship was acquired

Family name

Given names
(including all middle names)

14 Date of birth DAY MONTH YEAR

15 Sex Male Female Indeterminate / Intersex / Unspecified

16 Place of birth
Town/city
Country

17 Details of Australian citizenship (if known)
Date acquired DAY MONTH YEAR
Place acquired

18 Did the deceased person hold the citizenship of any other country?
No
Yes Give details

1. Country
Citizenship acquired by: Birth Descent Other
Naturalisation Adoption
Date acquired DAY MONTH YEAR
Place acquired

2. Country
Citizenship acquired by: Birth Descent Other
Naturalisation Adoption
Date acquired DAY MONTH YEAR
Place acquired

3. Country
Citizenship acquired by: Birth Descent Other
Naturalisation Adoption
Date acquired DAY MONTH YEAR
Place acquired

Declaration

19 I declare that:

- to the best of my knowledge, the information I have supplied in this form is complete, truthful and correct in every detail.
- I have read the information contained in form 1442i *Privacy notice*.
- I understand the Department may collect, use and disclose my personal information (including biometric information and other sensitive information) as outlined in form 1442i *Privacy notice*.
- I am authorised to provide the personal details presented and I consent to my information being checked with the document issuer or official record holder via third party systems.

Your signature



Date DAY MONTH YEAR

Supporting documents

20 If you are requesting information about your deceased parent or grandparent, you must attach certified copies of:

• birth certificate(s) showing evidence of your relationship to the deceased parent or grandparent	<input type="checkbox"/>
• the death certificate of the deceased person	<input type="checkbox"/>
• a marriage certificate or change of name certificate to show a link between your current name and the name on your birth certificate, if applicable	<input type="checkbox"/>

Note: Additional supporting documents may be requested to establish your relationship to the deceased person.

See pages 1 and 2 for information about certified copies of documents. Do not send original documents to the Department.