



### Important

Online lodgement is the Department of Home Affairs (the Department) preferred application lodgement method. Applying online will ensure your application and payment is received by the Department in a timely manner and helps us to finalise your application more quickly. Check if you can apply online at [www.homeaffairs.gov.au/citizenship](http://www.homeaffairs.gov.au/citizenship)

### If you apply using this paper form

Please read the information pages carefully. Pre-pay through ImmiAccount before posting your application to the Department (see page 27).

We strongly advise that you keep a copy of your application and all attachments for your records.

There are 10 steps in the citizenship application process.

- Step 1** Ensure that you meet the eligibility criteria (see pages 1–2)
- Step 2** Check that you meet the residence requirement (see pages 2–3)
- Step 3** Learn what it means to become an Australian citizen (see page 3)
- Step 4** Gather your original documents and have copies of them certified (see pages 3–7)
- Step 5** Complete your application form and online payment (see pages 7–8)
- Step 6** Lodge your application, certified copies of your documents and your payment receipt (see page 8)
- Step 7** Attend your citizenship appointment – ensure you bring a photo identity document (see page 8)
- Step 8** Have a citizenship interview (see page 8)
- Step 9** Await notification of the Department’s decision (see page 8)
- Step 10** Attend a citizenship ceremony and make the pledge (see page 8)

**You must be in Australia when the Department of Home Affairs (the Department) makes a decision about your application except in certain, limited circumstances described in Step 2 – Residence requirement.**

### Integrity of application

The Department is committed to maintaining the integrity of the visa and citizenship programs. If you or a third party acting on your behalf provide, or have provided in a previous application, false or misleading information or documents (either knowingly or otherwise), this application may be refused. In addition, you may be prosecuted under the *Migration Act 1958* and/or the *Australian Citizenship Act 2007*. If information or documents are found to be fraudulent or misleading after you become an Australian citizen, you may be prosecuted and may be subject to revocation of your Australian citizenship.

### Step 1 – Eligibility

You should use this form if you:

- **are aged 60 and over** – you will need to show you understand the nature of your application, **or**
- **have a permanent or enduring physical or mental incapacity and are therefore not capable of sitting the Australian citizenship test, or**
- **have a permanent loss or substantial impairment of hearing, speech or sight that prevents you from sitting the Australian citizenship test.**

If you belong to any of the above categories, you will also need to:

- be a permanent resident, **and**
- satisfy the residence requirement, **and**
- be likely to reside, or to continue to reside, in Australia or to maintain a close and continuing association with Australia.

You should also use this form if you:

- **are 16 or 17 years of age** – you must be a permanent resident when you apply and when a decision is made on your application. You must have spent sufficient time in Australia to show that you:
  - understand the nature of your application
  - have a basic knowledge of the English language, and
  - have an adequate knowledge of the responsibilities and privileges of Australian citizenship at the time of decision

You must also be likely to reside or continue to reside in Australia, or maintain a close and continuing association with Australia.

**or**

- **are under 16 years of age** – you must be a permanent resident when you apply and when a decision is made on your application. You also need to be living with:
  - a responsible parent who is an Australian citizen, or
  - a responsible parent who is not an Australian citizen and you would otherwise suffer significant hardship or disadvantage

Your application form must be signed by the responsible parent you live with.

**or**

- **are an unaccompanied humanitarian minor** – if you are an unaccompanied humanitarian minor and you are a ward of the Minister, then your application requires the consent of the Minister’s delegate.  
If you are an unaccompanied humanitarian minor and you are not a ward of the Minister then your application requires the consent of your responsible carer.
- **were born in Papua before 16 September 1975** and one of your parents was born in Australia, as it is now known, and was an Australian citizen at the time of your birth, **or**
- **were born outside Australia to a former Australian citizen** who lost their Australian citizenship under Australian law before 4 April 2002 when they acquired the citizenship of another country, and the loss occurred before you were born.

Applicants who are eligible to apply under these categories may not be required to demonstrate some of the general eligibility requirements for Australian citizenship, including sitting the Australian citizenship test. Before applying on this form, check your eligibility at

[immi.homeaffairs.gov.au/citizenship/become-a-citizen](https://immi.homeaffairs.gov.au/citizenship/become-a-citizen).

You will be required to attach documents to support your application. If satisfactory evidence is not provided, the application may be refused. See *Supporting documents* on page 5.

### Good character

If you are 18 years of age and over, you will need to show you are of good character.

### New Zealand citizens

Special eligibility conditions apply for certain New Zealand citizens holding:

- a Special Category visa (SCV), or
- a New Zealand stream Skilled Independent (subclass 189) visa and their New Zealand citizen family members holding a Skilled Independent (subclass 189) visa.

See *New Zealand citizens* on pages 9–10.

### Children

Children under 16 years of age can be included on a responsible parent’s application form. If both parents are applying for citizenship, include children in one responsible parent’s application only. Any child included in your application must be a permanent resident at the time of application and time of decision. You must be the responsible parent of any child included in your application and under policy it is expected that children included live with you. You may be required to provide evidence that you are the responsible parent. There is no cost for children under 16 years of age applying on the same form as a responsible parent.

Children are also able to apply in their own right by completing form 1290 *Application for Australian citizenship – Other situations* which must be signed by a responsible parent. Fees apply.

The *Australian Citizenship Act 2007* defines a responsible parent in relation to a child as:

- a parent, unless that parent does not have parental responsibility because of orders made by the Family Court of Australia, or
- any person having responsibility over the child because of an order made by the Family Court, or
- any person who has guardianship or custody of the child under an Australian law or a foreign law, whether because of adoption, operation of law, an order of a court or otherwise.

## Step 2 – Residence requirement

The residence requirement is based on the time you have lived in Australia and the time you have spent outside Australia. The *Residence Requirement Calculator* can help you calculate whether you meet this requirement and is available on the Department’s website [immi.homeaffairs.gov.au/help-support/tools/residence-calculator](https://immi.homeaffairs.gov.au/help-support/tools/residence-calculator)

### General residence requirement

To meet the general residence requirement, you must:

- have been living in Australia on a valid Australian visa for 4 years immediately before the day they apply, which must include the last 12 months as a permanent resident, and
- **not** have been absent from Australia for more than 12 months in the past 4 years, including no more than 90 days in the 12 months immediately before applying.

Changes to the permanent residency commencement date apply for certain New Zealand citizens holding:

- an SCV, or
- a New Zealand stream Skilled Independent (subclass 189) visa.

See *New Zealand citizens* on pages 9–10.

### Special residence requirements

Special residence requirements may apply to you if:

- you are seeking to engage in specific activities of benefit to Australia such as participation as an athlete in an Australian Olympic team, or
- you are engaged in particular kinds of work for a total of at least 2 years in the past 4 years, that required you to travel outside Australia.

Additional documents are required to apply for either of these special residence requirements.

For more information see *Special residence requirements applicants* on pages 10–11.

**Note:** If you have spent time in prison or a psychiatric institution by order of a court in the 4 years immediately before making your application, that time during which you were confined cannot be counted as residence in Australia.

### Defence service requirement

You meet the residence requirement if you have completed relevant defence service, which is if you:

- were appointed, enlisted or transferred into any of the permanent forces or reserves of the Commonwealth of Australia, **and**
- have served for a total of at least 90 days in the permanent forces, **or**
- have served for a total of at least 90 paid service days in the navy, army or air force reserve, **or**
- were discharged from defence service as medically unfit for service as a result of that service.

If you are a member of the family unit of a defence person you meet the residence requirement if:

- the defence person was granted one of the following visas on or after 1 July 2007: Labour Agreement (Migrant) Class AU, Labour Agreement (Residence) Class BV, Employer Nomination (Permanent) Class EN, Regional Employer Nomination (Permanent) Class RN, **and**
- you were included as an applicant in the visa application of the defence person and were granted the same type of visa at the same time, **and**
- you still hold that same visa, **and**

- the defence person has completed relevant defence service or dies while undertaking that service.

## Ministerial discretions

There are a number of ministerial discretions which may be applied to an application to assist a person to meet the residence requirement for Australian citizenship.

1. If you were in Australia as an unlawful non-citizen during the 4 years immediately before making your application and it was as the result of an administrative error, then that period of time may be treated as a period of lawful residence in Australia.
2. If you were in Australia as a lawful non-citizen but not as a permanent resident as the result of an administrative error, then that period of time may be treated as a period of permanent residence.
3. If you were in Australia as a lawful non-citizen, but not as a permanent resident during the 12 months immediately before application, then that period of time may be treated as a period of permanent residence if you would otherwise suffer significant hardship or disadvantage.
4. Time spent in prison or a psychiatric institution by order of a court in the 4 years immediately before making your application may be counted as time in Australia if your conviction has been quashed.
5. If you are the spouse or de facto partner of an Australian citizen, or surviving spouse or de facto partner of an Australian citizen at the time you make your application, and you spent time outside Australia as a permanent resident in the 4 years immediately before making your application, you may treat those periods of absence as time in Australia if, during each period of absence:
  - you were the spouse or de facto partner of that Australian citizen, **and**
  - they were an Australian citizen, **and**
  - you maintained a close and continuing association with Australia.
6. If you spent time outside Australia as a permanent resident in the 12 months immediately before making your application, as the holder of an interdependent visa and your interdependent partner was an Australian citizen during your periods of absence, you may treat those periods of absence as time in Australia if you had a close and continuing association with Australia during those periods of absence.

**You will need to provide documents to support your claims at the time you lodge your application.**

## Step 3 – Learn what it means to become an Australian citizen

It is important that you understand what becoming an Australian citizen involves. The *Australian Citizenship: Our Common Bond* resource provides useful information and is available on the Department's website [www.homeaffairs.gov.au/prepare-for-citizenship](http://www.homeaffairs.gov.au/prepare-for-citizenship)

## Step 4 – Original documents

You will need to provide the Department with a range of documents to prove that you are who you say you are and to establish you have not had any serious criminal convictions. These documents are called **identity documents** and **good character documents**.

When applying for a Ministerial discretion to enable you to meet the residence requirement, or for a concession fee, you will need to provide additional documents – these are called **supporting documents**.

**If you have to get documents from overseas this can take time.**

**You will not be able to complete the application process without these documents.**

## Translations and certified copies

If your documents are not in English, you **must** provide official translations. In Australia, you must use translators accredited by the National Accreditation Authority of Translators and Interpreters. For more information, see [www.naati.com.au](http://www.naati.com.au)

Unless specified that original documents are required, certified copies of original documents must be attached to your application. These documents must be certified by a person with the correct authority. See *Identity declarations – list of professions* on page 11 for people who can certify documents. Further information on certifying documents is available on the Department's website [immi.homeaffairs.gov.au/help-support/applying-online-or-on-paper/on-paper/certified-copy](http://immi.homeaffairs.gov.au/help-support/applying-online-or-on-paper/on-paper/certified-copy)

If you are outside Australia when applying, contact the Australian Home Affairs office in the country where the documents were issued for advice on acceptable translators, and who can certify your original documents.

If you need to provide overseas penal clearance certificates with your application, you must provide certified copies of the certificates.

## Identity documents

### Applicants 16 years of age or over

You must provide identity documents for yourself and all children included in your application.

For yourself, you **must** provide the following documents.

1. Three original documents that collectively show your:
  - photograph
  - signature
  - current residential address
  - birth name, date of birth and gender.
2. Proof of change of name, if applicable.
3. *Part F – Identity declaration* completed by a person with the correct authority.

**If you do not provide these documents, your application will not be accepted and will be returned to you.**

### Children

If you are including children under 16 years of age in your application (Question 28), or you are an applicant under 16 years of age, you **must** provide the following:

1. Identity documents that show a:
  - birth name and date of birth
  - photograph and current name, if available.
2. Proof of change of name, if applicable.
3. *Part F – Identity declaration* completed by a person with the correct authority.

The following checklist will help you identify suitable documents. If you have difficulty finding suitable documents please call the Citizenship Information Line.

## Identity document checklist

Attach certified copies of relevant documents to your application.

### Applicants 16 years of age or over

#### A current document with your photograph and/or signature

An Australian driver licence, <b>or</b>	<input type="checkbox"/>
A passport, <b>or</b>	<input type="checkbox"/>
A United Nations High Commissioner for Refugees (UNHCR) document, <b>or</b>	<input type="checkbox"/>
A national identity card, <b>or</b>	<input type="checkbox"/>
Another document containing a signature and/or photograph, eg. an air crew identity document, seafarer identity document, military identity document or an Australian issued proof of age card	<input type="checkbox"/>
Document for travel to Australia (DFTTA)	<input type="checkbox"/>

#### Evidence of your current residential address

A utilities notice eg. electricity, gas or water bill, bank notice, <b>or</b>	<input type="checkbox"/>
Rental contracts or rates notice	<input type="checkbox"/>

#### Evidence of your date of birth, birth name and any changes of name

A full birth certificate	<input type="checkbox"/>
Evidence of links between present and previous names, for example an official marriage or divorce certificate, if applicable	<input type="checkbox"/>
A certificate issued by an Australian Registry of Births, Deaths and Marriages as evidence of other changes of name, if applicable	<input type="checkbox"/>

#### Evidence of your identity in the community

One passport-sized photograph and identity declaration signed by an Australian citizen with the correct authority	<input type="checkbox"/>
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#### Evidence of when you first arrived in Australia and your present country of citizenship

Current and previous passport, <b>or</b>	<input type="checkbox"/>
Travel document with a visa such as a Document for Travel to Australia, PLO56 (M56), Titre de Voyage or ImmiCard	<input type="checkbox"/>

### Children

The following documents are required for all children under 16 years of age

A full birth certificate or family register containing parent's details	<input type="checkbox"/>
Passport or travel document	<input type="checkbox"/>
Evidence of links between birth name and current name, if applicable	<input type="checkbox"/>
One passport-sized photograph and identity declaration signed by an Australian citizen with the correct authority	<input type="checkbox"/>

## Identity declaration

### Applicants 16 years of age or over

As well as your identity documents, you will need to provide an identity declaration and an endorsed passport-sized photograph of yourself.

The **identity declaration** must be completed and signed by an Australian citizen who:

- has known you for at least one year and belongs to a profession on the list on page 11, **and**
- is not related to you by birth, marriage or de facto relationship, **and**
- is easy to contact by telephone during normal working hours.

**Note:** If you are outside Australia when applying you can have the identity declaration completed by a citizen of your country of residence who has known you for at least one year and belongs to a profession on the list on page 11.

### Photograph requirements

The person who signs the declaration must also write on the back of your photograph the words: *This is a true photograph of (your full name)* and sign the back of the photograph using the same signature as on the declaration.

The photograph should be carefully attached to the front of the application form without obscuring the image, or you can place the photograph in a plastic sleeve or envelope and staple it to the form.

The photograph must be:

- no more than 6 months old
- a full-face view of your head and shoulders (untinted prescription glasses can be worn – a photograph that shows facial features only is acceptable if you wear a head covering for religious reasons)
- of good quality, in colour, against a plain, light coloured background (laser copies are not acceptable).

### Children

An identity declaration and endorsed photograph are required if you are an applicant under 16 years of age, or for each child under 16 years of age you are including in your application at Question 28.

If you are including more children than the space on the application form allows, please use form 1195 *Identity declaration* for each additional child.

The declaration and photograph should be signed by an Australian citizen who has known your child for at least one year and belongs to a profession on the list on page 11.

In the case of children under 6 years of age, if no Australian citizen has known them for one year, the declaration can be signed by a person who has known them for less than one year and belongs to a profession on the list on page 11.

The photograph of each child should be individually attached to the front of the application form without obscuring the image, or you can place the photographs in a plastic sleeve or envelope and staple it to the form.

## Circumstances when an application cannot be approved

If any of the following circumstances apply to you your application for Australian citizenship cannot be approved:

- your identity cannot be verified.
- you are not in Australia at the time of decision on your application and have applied for citizenship under the provisions for incapacity, a hearing, speech or sight impairment or are aged 60 or over. (If you have an Australian citizen spouse or de facto partner the decision maker **may** use a discretion to approve your application while you are outside Australia.)
- it is less than 12 months since you last ceased to be an Australian citizen.
- there is an adverse or qualified security assessment in place in relation to you, or you have been convicted of a national security offence.

### Criminal offences

If you are 16 years of age or over, the Department will request a Nationally Coordinated Criminal History Check (NCCHC) from the National Police Checking Service (NPCS).

If any of the following circumstances apply to you, your application for Australian citizenship cannot be approved:

- when proceedings for an offence against an Australian law (including proceedings by way of appeal or review) are pending.
- when it is less than 2 years since you were released from prison after serving a prison sentence of 12 months or more, or 10 years if you are a repeat offender.
- you are subject to certain conditions set by an Australian court (such as being released on parole, good behaviour or bail) where action may be taken against you for breach of those conditions.
- you are in prison or a psychiatric institution by order of the court at the time of decision.

### Good character

If you are 18 years of age or over, you will also need to be assessed under the good character requirement.

### Convictions

You must tell the Department about any convictions you may have had in Australia or overseas.

A conviction is a criminal charge leading to a guilty verdict in a court of law resulting in imprisonment or a fine or good behaviour bond. A traffic infringement, such as an on-the-spot speeding or parking fine is not considered a conviction.

If any of the above apply to you at the time you lodge your application please call the Citizenship Information Line.

### Spent convictions

You must declare spent convictions in your application.

The spent convictions law allows people with minor convictions to disregard those convictions after a certain period of time. A conviction may be considered spent if:

- it is 10 years since the date of the conviction (or 5 years for juvenile offenders), **and**
- the person was not sentenced to imprisonment for more than 30 months, **and**
- the person has not re-offended during the 10 years (or 5 years for juveniles) period, **and**
- a statutory or prescribed exclusion does not apply.

The Department is allowed to ask you for this information for the purpose of assessing your application.

Please refer to and read the information regarding spent convictions at [immi.homeaffairs.gov.au/help-support/meeting-our-requirements/character/character-requirements-for-australian-citizenship](https://immi.homeaffairs.gov.au/help-support/meeting-our-requirements/character/character-requirements-for-australian-citizenship)

## Overseas penal clearance certificates

Overseas penal clearance certificates, or police checks as they are known in some countries, show whether a person has a criminal record.

You may need to provide an overseas penal clearance certificate as part of your documentation if you are 18 years of age or over.

### When to provide overseas penal clearance certificates

Penal clearance certificates from overseas countries are required if:

- you lived or travelled outside Australia since turning 18 years of age, **and**
- you held a permanent Australian visa at that time, **and**
- the total time spent outside Australia added up to 12 months or more, **and**
- the time spent in any one country was 90 days or more, **or**
- requested by the Department.

You will need to provide certified copies of all overseas penal clearance certificates from each country where you spent 90 days or more.

If you are a New Zealand citizen and the above applies to you, you do not need to give us an overseas penal clearance certificate for New Zealand. We will request this directly from the New Zealand Ministry of Justice for you.

If you hold an SCV and have left Australia since turning 18 years of age, we will request an overseas penal clearance certificate directly from the New Zealand Ministry of Justice for you. You will need to give us an overseas penal clearance certificate from any other country where the time spent there was 90 days or more, since turning 18 years of age. This applies regardless of how long you have resided in Australia.

Information about where to obtain an overseas penal clearance certificate by country can be obtained from the Department's website

[immi.homeaffairs.gov.au/help-support/contact-us/offices-and-locations/offices-outside-australia](https://immi.homeaffairs.gov.au/help-support/contact-us/offices-and-locations/offices-outside-australia)

## Supporting documents

Documents supporting your application are required for a variety of reasons, such as:

- to request a Ministerial discretion to enable you to meet the residence requirement
- to provide evidence that your spouse or de facto partner is an Australian citizen
- to provide evidence relating to character
- to claim fee concessions (form 1298i *Citizenship application fees* provides a list of fees and concessions)
- to provide evidence you are a responsible parent of children included in your application
- to confirm your identity if you are completing the application form on behalf of an applicant under 16 years of age.

The following checklist provides a list of supporting documents commonly required. Attach certified copies of relevant documents to your application.

You may be required to provide additional documents to those listed.



## Evidence for the special residence requirement

<p>If you are seeking to engage in activities of benefit to Australia that are supported by particular organisations including the Australian Olympic and Paralympics committees, Commonwealth Games Australia, Tennis Australia (Davis Cup or Federation Cup), Cricket Australia, or a Commonwealth Department or Agency, a letter of support from the relevant organisation detailing your participation or employment is required. For more information about evidence required, see our website. Select Prepare your documents&gt;Supporting documents&gt;Evidence to meet the special residence requirement at <a href="http://immi.homeaffairs.gov.au/citizenship/become-a-citizen/permanent-resident#HowTo">immi.homeaffairs.gov.au/citizenship/become-a-citizen/permanent-resident#HowTo</a></p>	<input type="checkbox"/>
<p>If you are engaged in particular kinds of work requiring regular travel outside Australia, evidence from an employer that shows you have worked in that particular kind of work for a total of at least 2 years in the past 4 years is required. For a list of relevant kinds of work see <i>Kinds of work</i> on pages 10–11. For more information about evidence required, select Prepare your documents&gt;Supporting documents&gt;Evidence to meet the special residence requirement at <a href="http://immi.homeaffairs.gov.au/citizenship/become-a-citizen/permanent-resident#HowTo">immi.homeaffairs.gov.au/citizenship/become-a-citizen/permanent-resident#HowTo</a></p>	<input type="checkbox"/>
<p>Evidence that although you have spent periods of time overseas, your home has been in Australia. Examples of evidence may include the presence of a spouse or children in Australia, evidence of property, tenancy agreements, rates notices or income tax payments</p>	<input type="checkbox"/>

## Documents relating to children

Any orders relating to the custody, guardianship or parental responsibility for your child, if applicable	<input type="checkbox"/>
Evidence of adoption of your child, if your child was adopted overseas	<input type="checkbox"/>
For children born through a surrogacy arrangement, you must provide court documentation that recognises the commissioning parent as the legal parent	<input type="checkbox"/>

## Documents relating to the responsible parent applying on behalf of a child under 16 years of age

<p>Proof of identification documents that collectively show a signature, photograph, and a current residential address, for example:</p> <ul style="list-style-type: none"> <li>• a passport</li> <li>• Australian driver licence</li> <li>• credit card or utilities bill</li> </ul>	<input type="checkbox"/>
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## Documents relating to character

Overseas penal clearance certificate(s), if applicable	<input type="checkbox"/>
Court documents and orders, if applicable	<input type="checkbox"/>

## Documents relating to overseas military service/training

Form 1399 <i>Declaration of Service</i> , if applicable (see <a href="http://immi.homeaffairs.gov.au/form-listing/forms/1399.pdf">immi.homeaffairs.gov.au/form-listing/forms/1399.pdf</a> )	<input type="checkbox"/>
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## Step 5 – Complete your application form

If completing this form electronically, use the text boxes provided to type the required information in English.

If completing by hand, use a pen and write neatly in English using BLOCK LETTERS. Corrections made with liquid paper are not acceptable.

You may also be able to apply online. Check if you can at [www.homeaffairs.gov.au/citizenship](http://www.homeaffairs.gov.au/citizenship)

**Part A – Your details** – Part A requires you to provide your personal details and show that you satisfy the residence requirement.

**If you change address during the application process you must tell the Department your new address.** See form 929 *Change of address and/or passport details*.

**Part B – Your children** – Part B requires you to provide details of your children under 16 years of age that you have responsibility or legal custody for, and whom you are including in this application. You are also required to include details for all your other children, including adult children.

**Part C – Your parents** – Part C requires you to provide the personal details of both your parents (or adopted parents, if applicable) including whether they have been known by any other names.

**Part D – Associated family** – Part D requires you to provide details of any immediate family members whose details have not already been provided in Part B or Part C.

**Part E – Identity documents** – Part E requires you to list your identity documents. See pages 3–4 for information about this part of the application.

**Part F – Identity declaration** – Part F is **not** to be completed by the applicant. See page 4 for information about who should complete the *Identity declaration* and sign the back of your photograph.

**Part G – Travel, good character and criminal offences** – Part G requires you to list travel outside Australia in the last 10 years. You are asked to complete questions concerning your background in relation to good character and any criminal activity. See page 5 for information about this part of the application.

**Part H – Supporting documents** – Part H requires you to list the supporting documents you are providing with your application.

**Part I – Nomination of representative** – Part I allows you to nominate another person who can make enquiries about your application on your behalf. Make sure you sign the authorisation at Part I if you want this to happen.

**Part J – Preference for ceremony** – Part J allows you to choose between 2 citizenship pledges.

*Pledge 1* From this time forward, under God, I pledge my loyalty to Australia and its people, whose democratic beliefs I share, whose rights and liberties I respect, and whose laws I will uphold and obey.

*Pledge 2* From this time forward, I pledge my loyalty to Australia and its people, whose democratic beliefs I share, whose rights and liberties I respect, and whose laws I will uphold and obey.

**Part K – Proposed overseas travel** – It is important that you notify the Department of any proposed overseas travel while your application is being processed.

**Part L – Method of payment** – Make your payment electronically through the ‘My Payments’ section of ImmiAccount. Sign into, or create, your ImmiAccount and select My Payments>Manage Payments>Pre-Pay Paper Service, at [www.homeaffairs.gov.au/immiaccount](http://www.homeaffairs.gov.au/immiaccount)

If you are eligible for a fee concession or exemption (see form 1298i *Citizenship application fees*) you should indicate this in Part L. You will need to provide documents to show you are eligible.

Generally, fees are not refundable.

**Part M – Declaration** – Carefully read and make sure you understand the terms of this declaration before signing it. If the applicant is under 16 years of age, the responsible parent must sign the declaration on page 28 on behalf of the child.

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## ***Step 6 – Lodge your application form***

Applications can be made online or posted to the Department. When your completed application, certified copies of your documents and the correct fee are received, you will be provided with a date and time for your citizenship appointment.

See our processing times at [immi.homeaffairs.gov.au/citizenship/citizenship-processing-times](http://immi.homeaffairs.gov.au/citizenship/citizenship-processing-times)

### **Apply online**

Online applications are made through the website [www.homeaffairs.gov.au/citizenship](http://www.homeaffairs.gov.au/citizenship)

Children under 16 years of age may be included in the online application of a responsible parent.

Generally, you can make an application online if you:

- are a permanent resident
- have travelled in and out of Australia since July 1990
- are not applying for a fee exemption
- are not part of the Australian Defence Force.

You must provide a separate form 1195 *Identity declaration*. You can download and print this form from the website.

### **Lodge your application by post**

Send your completed paper application to the relevant postal address listed on page 12.

If you lodge your application by post you must include certified copies of original documents with your application. Do not post original documents with your application.

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## ***Step 7 – Attend your citizenship appointment***

You may be requested to attend an interview.

Bring a photo identity document (ID) to your appointment. Examples include:

- an Australian driver licence
- passport
- an Australian issued proof of age card.

We will not accept certified copies or electronic images of your photo ID. If you do not bring a photo ID, your appointment will be changed to a later date.

At your appointment we will confirm your identity and discuss your citizenship application.

Allow up to an hour for your appointment.

If you need to reschedule your appointment, follow the instructions in your appointment letter.

Your application may be refused if you do not attend your appointment.

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## ***Step 8 – Citizenship interview***

We may interview you to confirm your identity and ask about your application.

For more information regarding the interview, see [immi.homeaffairs.gov.au/citizenship/test-and-interview](http://immi.homeaffairs.gov.au/citizenship/test-and-interview)

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## ***Step 9 – Wait to receive notification***

When a decision is made on your application, you will be notified in writing.

**You must tell the Department if you change your address, and in some circumstances your application cannot be approved if you are outside Australia.**

### **If your application is refused**

If your application is refused you may have the right to ask for the decision to be reviewed by the Administrative Appeals Tribunal (AAT). Your letter of notification will advise you where you can lodge an application for review. You should lodge your application with the AAT as soon as possible.

---

## ***Step 10 – Attend a citizenship ceremony***

After you have received notification that your application has been successful you may need to attend a citizenship ceremony and make a pledge of commitment to complete the process of becoming an Australian citizen.

Usually, your ceremony will be held within 6 months of your application being approved.

If your children are under 16 years of age, they are not required to make the pledge but are welcome to attend a ceremony. They will become Australian citizens when you make the pledge.

You must attend your citizenship ceremony within 12 months of your application being approved otherwise the decision to approve your application for citizenship may be cancelled.

If you have not been contacted about attending a citizenship ceremony within 6 months, please call the Citizenship Information Line for advice.

You are not required to attend a citizenship ceremony or make the pledge of commitment if you:

- have a permanent or enduring physical or mental incapacity, **or**
- were born to a former Australian citizen, **or**
- were born in Papua, **or**
- were stateless when born in Australia.

### **Passports and travel**

You will be able to apply for an Australian passport once you have attended a ceremony and made the pledge. For information on Australian passports visit [www.passports.gov.au](http://www.passports.gov.au) You should travel out of and into Australia on your Australian passport.

## New Zealand citizens

When you apply, you must hold either a permanent visa or an SCV. New Zealand citizens holding an SCV are considered permanent residents for citizenship purposes.

To be eligible to apply you must:

- have been living in Australia on a valid visa for 4 years immediately before the day you apply,
- have held a permanent visa or an SCV, for the last 12 months immediately before the day you apply, and
- **not** have been absent from Australia for more than 12 months in the past 4 years, including no more than 90 days in the 12 months immediately before applying.

**Note:** If you are an SCV holder, you continue to be considered a permanent resident for citizenship purposes while outside Australia, provided you held an SCV immediately before your departure.

## Children of New Zealand citizens

Children born in Australia to New Zealand citizen parents may already be Australian citizens (unless their parents were entitled to diplomatic privileges) if they were:

- born between 24 November 1952 and 19 August 1986, or
- born on or after 20 August 1986 and were ordinarily resident in Australia for the first 10 years from their birth, or
- born between 1 September 1994 and 26 February 2001 and their parent held a permanent visa or an SCV, or
- born on or after 27 February 2001 and their parent held a permanent visa, or
- born between 27 February 2001 and 30 June 2022 and their parent:
  - was in Australia on 26 February 2001 on an SCV, or
  - was in Australia for at least 12 months on an SCV in the two years before 26 February 2001, or
  - was issued with a Centrelink certificate stating they were resident in Australia on a particular date, or
- born between 1 January 2022 and 30 June 2023, prior to the grant of their parent's New Zealand stream Skilled Independent (subclass 189) visa, and this visa was granted between 1 January 2022 and 30 June 2023, or
- born between 1 January 2022 and 30 June 2023, prior to the grant of their parent's Skilled Independent (subclass 189) visa, and this visa was granted to their parent as a dependent applicant on their family member's New Zealand stream Skilled Independent (subclass 189) visa between 1 January 2022 and 30 June 2023, or
- born on or after 1 July 2022 and their parent held an SCV.

Children born in Australia between 26 January 1949 and 23 November 1952 to New Zealand citizen parents may be Australian citizens even if their parents were entitled to diplomatic privileges.

If the circumstances described above apply to you/your child, you/they may be eligible to apply for Evidence of Australian citizenship. More information can be found on the Department's website

[immi.homeaffairs.gov.au/citizenship/certificate/get-a-certificate#Eligibility](https://immi.homeaffairs.gov.au/citizenship/certificate/get-a-certificate#Eligibility)

**Note:** New Zealand citizens who arrived in Australia prior to 1 September 1994 are considered exempt non-citizens. Children born in Australia between 20 August 1986 and 31 August 1994 to a New Zealand citizen who was an 'exempt non-citizen' generally did not acquire Australian citizenship by birth.

## New Zealand citizens holding an SCV

For citizenship purposes, if your SCV was granted:

- before 1 July 2022, we consider you to be a permanent resident from 1 July 2022, or
- for the first time on or after 1 July 2022, we consider you to be a permanent resident from the grant date of this visa.

The above:

- also applies if you were outside Australia on 1 July 2023 and last held an SCV or Special Purpose Visa (SPV) as an airline crew member or airline positioning crew member immediately before last leaving Australia, but
- does not apply if you were outside Australia because you were removed or deported from Australia under the *Migration Act 1958*, unless the decision to cancel your visa was revoked.

To meet the general residence requirement when you apply for Australian citizenship, you must:

- have been living in Australia on a valid Australian visa for 4 years immediately before the day you apply, and
- have held a permanent visa or an SCV for the last 12 months immediately before the day you apply, and
- **not** have been absent from Australia for more than 12 months in the past 4 years, including no more than 90 days in the 12 months immediately before applying.

## New Zealand citizens holding a New Zealand stream Skilled Independent (subclass 189) visa and their New Zealand citizen family members holding a Skilled Independent (subclass 189) visa

You do not need to have held this permanent visa for 12 months before applying if the below applies to you.

For citizenship purposes you are eligible to apply for Australian citizenship from 1 January 2023 if you were granted this permanent visa:

- between 1 January and 31 December 2022 as we consider you to be a permanent resident from 1 January 2022, or
- on or after 1 January 2023 as you are eligible to apply for Australian citizenship from the visa grant date.

To meet the general residence requirement when you apply for Australian citizenship, you must also:

- have been living in Australia on a valid Australian visa for 4 years immediately before the day you apply, and
- **not** have been absent from Australia for more than 12 months in the past 4 years, including no more than 90 days in the 12 months immediately before applying.

## Special residence requirements applicants

You may apply for Australian citizenship under one of the following special residence categories if you meet all other eligibility criteria for citizenship, including sitting the citizenship test and the good character requirements, if you satisfy one of the following two requirements.

### 1. Seeking to engage in activities of benefit to Australia

You are seeking to engage in a specific activity listed below, are required to be an Australian citizen in order to engage in that activity, and there is insufficient time to satisfy the general residence requirement.

#### Activities

- Participation as an athlete in an Australian team in activities supported by the following organisations:
  - Australian Olympic and Paralympics committees
  - Commonwealth Games Australia
  - Tennis Australia (Davis Cup or Federation Cup)
  - Cricket Australia (men's or women's international cricket match)

or

- Employment in a Department, an Executive agency or a Statutory agency of the Commonwealth requiring a Negative Vetting 2 or higher security clearance.

You must have been ordinarily resident in Australia as the holder of a valid Australian permanent visa throughout the 2 years immediately before you apply. During those 2 years, you must have been living in Australia for at least 180 days, including at least 90 days during the past 12 months.

### 2. Engaged in particular kinds of work requiring regular travel outside Australia

If:

- you are engaged in particular kinds of work listed below at the time of application and for a total of at least 2 years in the past 4 years, and
- you were required to regularly travel outside Australia for that work during the 4 year period.

#### Kinds of work

Work that is carried out:

- on duty by a crew member of a ship or aircraft, or
- on duty on a resources installation or a sea installation, or
- as an employee of an S&P/ASX All Australian 200 listed company in one of the following positions:
  - a chief executive officer, or
  - an executive manager, or
- research and development of benefit to Australia done as a scientist who has been awarded a Doctor of Philosophy in their field of specialty and is employed by an Australian university, or
- as a scientist employed by:
  - the Commonwealth Scientific and Industrial Research Organisation (CSIRO), or
  - a medical research institute that is a member of the Association of Australian Medical Research Institutes (AAMRI), or
- as a medical specialist internationally renowned in their field, who:
  - is a fellow of an organisation listed in column 1 of an item in the table in clause 1 in Schedule 1 to the *Health Insurance Regulations 2018*, and
  - holds a qualification relevant to the organisation, or

- in association with a person's Distinguished Talent visa (DTV) or Global Talent visa (GTV). This needs to have been processed under the Distinguished Talent pathway in the following areas:
  - academia and research
  - the arts
  - a profession
  - a sportwhere the work undertaken is in the same field the visa was granted for.

You must have been ordinarily resident in Australia on a valid Australian visa for 4 years immediately before applying, including 1 year as a permanent resident immediately before applying.

You must also have been living in Australia for a total of 480 days during the 4 years before you apply, with at least 120 days of that time in the year immediately before your application.

You must include supporting documents to apply for either of these special residence requirements. See checklist *Evidence for the special residence requirement* on page 7.

The special residence requirement cannot be used in conjunction with Ministerial discretions 3, 5 and 6. Children under 16 may be included in your application. See *Step 2 – Residence requirement* on page 2.

Applicants can apply for citizenship and be approved when outside Australia.

## Identity declarations – list of professions

People currently working in a profession or occupation listed below can complete identity declarations and endorse photographs.

They must:

- be an Australian citizen, **or**
- if applying from outside Australia, a citizen of your country of residence if no Australian citizen is known to you

### AND

- have known you for at least one year
  - not be related to you by birth, marriage or de facto relationship
  - be easy to contact by telephone during normal working hours.
1. Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the *Consular Fees Act 1955*)
  2. Bailiff
  3. Bank officer with 5 or more years of continuous service
  4. Building society officer with 5 or more years of continuous service
  5. Chiropractor (licensed or registered)
  6. Clerk of court
  7. Commissioner for Affidavits
  8. Commissioner for Declarations
  9. Credit union officer with 5 or more years of continuous service
  10. Dentist (licensed or registered)
  11. Fellow of the National Tax Accountants' Association
  12. Finance company officer with 5 or more years of continuous service
  13. Judge of a court
  14. Justice of the peace
  15. Legal practitioner (licensed or registered)
  16. Magistrate
  17. Marriage celebrant licensed or registered under Subdivision C of Division 1 of Part IV of the *Marriage Act 1961*
  18. Master of a court
  19. Medical practitioner (licensed or registered)
  20. Member of Chartered Secretaries Australia
  21. Member of Engineers Australia, other than at the grade of student
  22. Member of the Association of Taxation and Management Accountants
  23. Member of the Australian Defence Force with 5 or more years of continuous service
  24. Member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the Institute of Public Accountants
  25. Member of the Parliament of the Commonwealth, a State, a Territory Legislature, or a local government authority of a State or Territory
  26. Minister of religion licensed or registered under Subdivision A of Division 1 of Part IV of the *Marriage Act 1961*
  27. Nurse (licensed or registered)
  28. Optometrist (licensed or registered)
  29. Permanent employee of Commonwealth, State or local government authority with at least 5 or more years of continuous service

30. Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service
  31. Pharmacist (licensed or registered)
  32. Physiotherapist (licensed or registered)
  33. Police officer
  34. Psychologist (licensed or registered)
  35. Registered migration agent (where registration is not suspended or subject to a caution)
  36. Registrar, or Deputy Registrar, of a court
  37. Sheriff
  38. Teacher employed on a full-time basis at a school or tertiary education institution
  39. Veterinary surgeon (licensed or registered).
-

## Important information about privacy

The *Privacy Act 1988* contains 13 Australian Privacy Principles which regulate the way that the Department collects and handles personal information. Information about how the Department collects, uses and discloses personal information for its key functions can be found in form 1442i *Privacy notice*. More information about the Department's general information handling practices (including form 1442i) can be found in the Department's Privacy policy at [www.homeaffairs.gov.au/access-and-accountability/our-commitments/privacy](http://www.homeaffairs.gov.au/access-and-accountability/our-commitments/privacy)

Personal identifiers collected under the *Australian Citizenship Act 2007* are generally photographs. The Department and the Department of Foreign Affairs and Trade (DFAT) have signed an arrangement in accordance with the *Australian Citizenship Act 2007* that permits disclosure of your personal identifiers for the purposes of administering the *Australian Passport Act 2005*. If your application for Australian citizenship is approved, your photograph, client number, name, date of birth and gender will be provided to DFAT. More information on personal identifiers is contained in information form 1243i *Your personal identifiers*. Information form 1243i is available from the Department's website [www.homeaffairs.gov.au/allforms](http://www.homeaffairs.gov.au/allforms)

## Consent to communicate electronically

The Department may need to convey sensitive information about your application to you. Electronic communication, unless adequately encrypted, is not secure and may be viewed by others or interfered with. The Australian Government accepts no responsibility for the security or integrity of any information sent to the Department over the internet or by other electronic means.

## Department of Home Affairs contact details

If lodging your application online, select the office of the Department closest to you.

In Australia send your paper application to the postal address of the office of the Department closest to you.

### Australian Capital Territory

GPO Box 9984  
SYDNEY NSW 2001

### South Australia

GPO Box 2399  
ADELAIDE SA 5001

### New South Wales

GPO Box 9984  
SYDNEY NSW 2001

### Tasmania

GPO Box 794  
HOBART TAS 7001

### Northern Territory

GPO Box 9984  
BRISBANE QLD 4001

### Victoria

GPO Box 241  
MELBOURNE VIC 3001

### Queensland

GPO Box 9984  
BRISBANE QLD 4001

### Western Australia

Locked Bag 7  
NORTHBRIDGE WA 6865

## For applicants outside Australia

If you are outside Australia, apply online or send your paper application by post to:

### Postal address:

Overseas Citizenship Unit  
Department of Home Affairs  
GPO Box 9984  
SYDNEY NSW 2001  
AUSTRALIA

*Home page* [www.homeaffairs.gov.au/citizenship](http://www.homeaffairs.gov.au/citizenship)

*Citizenship Information Line* Telephone **131 880** during business hours in Australia to speak to an operator (recorded information available outside these hours). If you are outside Australia, telephone +61 2 6196 0196.

*Please keep these information pages for your reference*



Please read the information pages before completing this application.

Please open this form using Adobe Acrobat Reader.

Either type (in English) in the fields provided or print this form and complete it (in English) using a pen and BLOCK LETTERS.

Tick where applicable

**Part A – Your details**

**1** Preferred title Mr  Mrs  Miss  Ms   
Other

**2** Your full name (this will appear on your evidence of citizenship)  
Family name   
Given names   
*(including all middle names)*

**3** Have you been known by any other names?  
*(including name at birth, previous married names, aliases, patronymic names, clan or tribal names, alternative spellings or full spelling of all names)*  
No   
Yes  Give details  
Family name   
Given names   
Reason for change of name   
If you have been known by more than one other name, attach additional details on a separate sheet.

**4** Sex Male  Female  Indeterminate / Intersex / Unspecified

**5** Have you previously identified as being a different gender to the one selected at Question 4?  
No   
Yes

**6** Date of birth DAY MONTH YEAR

**7** Have you ever had a different date of birth to the one shown at Question 6?  
No   
Yes  Different date of birth DAY MONTH YEAR   
Reason for different date of birth

**PHOTOGRAPH**  
You must attach the endorsed photograph of yourself  
AND  
all children included in your application to this page.  
Attach the photo(s) by placing them in a plastic sleeve and stapling the sleeve to this page.  
Do not apply tape, glue or staples directly to the photo(s).

Client ID
Box File Number

**8** Place of birth  
Town/city   
State/province   
Country

**9** Residential addresses over the last 5 years  
*If insufficient space, attach a separate signed sheet with details*  
Current address  
**Note:** You must tell the Department if your address changes after you lodge this form.  
  
  
POSTCODE

Previous address 1 *(if applicable)*  
Date from DAY MONTH YEAR  to DAY MONTH YEAR   
  
  
POSTCODE

Previous address 2 *(if applicable)*  
Date from DAY MONTH YEAR  to DAY MONTH YEAR   
  
  
POSTCODE

**10** Current postal address  
(If the same as your residential address, write 'AS ABOVE')

**Note:** You must tell the Department if your address changes after you lodge this form.

POSTCODE

**11** Telephone numbers

Work	(AREA CODE )
Home	(AREA CODE )
Mobile/cell	

**12** If you are 18 years of age or over, do you have any email addresses?  
(including work, business, personal, home or other emails)

**Do not** include migration agent or legal practitioner email addresses.

No

Yes  ► List all of your email addresses


**13** Do you agree to the Department communicating with you by email or other electronic means?

**Note:** If consent to use electronic communication is not provided, delays will occur including notification of the outcome of this application.

No

Yes  ► Give details

Email address

**14** Have you previously been an Australian citizen?

No

Yes  ► Date you ceased to be an Australian citizen

DAY	MONTH	YEAR
<input type="text"/>		

**15** Do you hold or have you ever held citizenship of any other country?

No

Yes  ► Give details (including all current and previous citizenships)

1. Country of citizenship

Citizenship is: Current  Previous

Date acquired

Date ended

2. Country of citizenship

Citizenship is: Current  Previous

Date acquired

Date ended

3. Country of citizenship

Citizenship is: Current  Previous

Date acquired

Date ended

**16** List all the countries where you hold permanent residence and are not a citizen


**17** Your occupation

--

**18** Passport details

Passport number

Country of passport

Passport type: Government  UN Refugee  Private

Date of issue

Date of expiry

Issuing authority/  
Place of issue as  
shown in your  
passport


**19** Do you ever use Chinese Commercial Code Numbers for the name shown in the passport at Question 18?

No

Yes  ► Chinese Commercial Code Numbers (in full)

--

**20** Do you currently have, or have you ever had, any **national identity** documents or numbers (including birth registration numbers, social security cards, etc.)?

No

Yes  ► Give details as they appear on the document

1. Family name   
Given names   
Type of document   
Identity number   
Country of issue

2. Family name   
Given names   
Type of document   
Identity number   
Country of issue

3. Family name   
Given names   
Type of document   
Identity number   
Country of issue

**21** Which of the following circumstances apply to you?

I am aged 60 years or over

I am aged under 18 years

I have a permanent or enduring physical or mental incapacity and am therefore not capable of sitting the Australian citizenship test

I have a permanent loss or substantial impairment of hearing, speech or sight that prevents me from sitting the Australian citizenship test

I was born in Papua before 16 September 1975

I was born outside Australia to a former Australian citizen

I am a stateless person

**Note:** Only apply on this form if you belong to one of the above categories and are able to provide the requested supporting evidence (See *Supporting documents* on pages 5–7 for the evidence required with your application). If satisfactory evidence is not provided, the application may be refused.

If you do not belong to one of the above categories, check **[immi.homeaffairs.gov.au/citizenship/become-a-citizen](http://immi.homeaffairs.gov.au/citizenship/become-a-citizen)** for the appropriate application form.

**22** Date you first entered Australia as a holder of a permanent visa or were granted a permanent visa (*enter the later date*)

DAY MONTH YEAR

**23** Have you ever held an Australian visa other than your current permanent visa?

No  ► **Go to Question 24**

Yes  ► Date your first Australian visa was granted (*if known*)

DAY MONTH YEAR

Were you in Australia at the time?

No  ► Date you first arrived in Australia on that visa

DAY MONTH YEAR

Yes

**24** Do you have an Australian driver licence?

No

Yes  ► Give details as they appear on the licence

Australian driver licence number

Card number

Date of expiry

DAY MONTH YEAR

Issuing state/territory

**25** Do you have an Australian firearms licence?

No

Yes  ► Give details

Firearms licence number

Issuing state/territory

**26** Are you seeking a residence exemption or discretion?

(See *Step 2 – Residence requirement* on page 2)

No

Yes  ► Exemption and/or discretion you are applying under

You must provide a statement and evidence to support your claim for an exemption/discretion or it will not be assessed

## Part B – Your children

• Provide details of your **children under 16 years of age** that you have responsibility or legal custody for, and whom you are including in this application for Australian citizenship, at Questions 27 to 29. If both parents are applying for citizenship, include children in one responsible parent's application only.

• Provide details of all your **other children** at Question 30. This includes children who are applying on another application (including with another responsible parent), and children who are already citizens.

**(Note:** Details of your other children are required in this application. If these children want to apply for Australian citizenship they will need to complete their own application.)

**Children** includes biological or adopted children, step-children, deceased children and adult children.

**27** Do you have any children under 16 years of age, that you have responsibility or legal custody for, and whom you are including in this application?

No  ► **Go to Question 30**

Yes

## Details of children included in this application

28 How many children are you including in this application?

▶ Give details of each child

If you are including more than 2 children, attach their details on a separate sheet

### Child 1

Relationship to you

Child's full name

Family name

Given names

Name in Chinese Commercial Code Numbers (if applicable)

Sex Male  Female  Indeterminate / Intersex / Unspecified

Date of birth

Place of birth

Town/city

State/province

Country

Has this child ever been known by or used any other names, dates of birth or gender?

**Other names** include alternative spellings, patronymic names, maiden names, clan or tribal names

No

Yes  ▶ Give details of change(s)

*If insufficient space, attach additional details*

Give reason for change(s)

Country of current residence

List all countries where this child holds permanent residency

Does this child have their own passport/travel document?

No  ▶ Name of person whose passport they are on

Yes  ▶ Give details from the child's passport/travel document

Passport number

Country of passport

Date of issue

Date of expiry

Issuing authority/Place of issue as shown in passport

### Child 2

Relationship to you

Child's full name

Family name

Given names

Name in Chinese Commercial Code Numbers (if applicable)

Sex Male  Female  Indeterminate / Intersex / Unspecified

Date of birth

Place of birth

Town/city

State/province

Country

Has this child ever been known by or used any other names, dates of birth or gender?

**Other names** include alternative spellings, patronymic names, maiden names, clan or tribal names

No

Yes  ▶ Give details of change(s)

*If insufficient space, attach additional details*

Give reason for change(s)

Country of current residence

List all countries where this child holds permanent residency

Does this child have their own passport/travel document?

No  ▶ Name of person whose passport they are on

Yes  ▶ Give details from the child's passport/travel document

Passport number

Country of passport

Date of issue

Date of expiry

Issuing authority/Place of issue as shown in passport

29 Is there a parenting order giving responsibility for any child, named in Question 28, to another person?

No

Yes  Give details of the child(ren) and person(s)

Empty table for providing details of child(ren) and person(s).

Note: Documents must be provided.

Details of other children NOT included in this application

30 Do you have any other children you are NOT including in this application?

No

Yes  Give details of each child

If you are have more than 4 other children, attach their details on a separate sheet

Other child 1 (not included in this application)

Relationship to you

Child's full name

Family name

Given names

Name in Chinese Commercial Code Numbers (if applicable)

Sex Male  Female  Indeterminate / Intersex / Unspecified

Date of birth DAY MONTH YEAR

Place of birth

Town/city

State/province

Country

Country of current residence (if not living, write 'DECEASED')

List all countries where this child holds permanent residency

Empty table for listing countries of permanent residency.

Is this child included in another citizenship application?

No

Yes

Has this child ever held citizenship of any country?

No

Yes  Give details (including all current and previous citizenships held)

Empty table for providing details of citizenships held.

Other child 2 (not included in this application)

Relationship to you

Child's full name

Family name

Given names

Name in Chinese Commercial Code Numbers (if applicable)

Sex Male  Female  Indeterminate / Intersex / Unspecified

Date of birth DAY MONTH YEAR

Place of birth

Town/city

State/province

Country

Country of current residence (if not living, write 'DECEASED')

List all countries where this child holds permanent residency

Empty table for listing countries of permanent residency.

Is this child included in another citizenship application?

No

Yes

Has this child ever held citizenship of any country?

No

Yes  Give details (including all current and previous citizenships held)

Empty table for providing details of citizenships held.

**Other child 3** (not included in this application)

Relationship to you

Child's full name

Family name

Given names

Name in Chinese Commercial Code Numbers (if applicable)

Sex Male  Female  Indeterminate / Intersex / Unspecified

Date of birth

Place of birth

Town/city

State/province

Country

Country of current residence (if not living, write 'DECEASED')

List all countries where this child holds permanent residency

Is this child included in another citizenship application?

No

Yes

Has this child ever held citizenship of any country?

No

Yes  Give details (including all current and previous citizenships held)

**Other child 4** (not included in this application)

Relationship to you

Child's full name

Family name

Given names

Name in Chinese Commercial Code Numbers (if applicable)

Sex Male  Female  Indeterminate / Intersex / Unspecified

Date of birth

Place of birth

Town/city

State/province

Country

Country of current residence (if not living, write 'DECEASED')

List all countries where this child holds permanent residency

Is this child included in another citizenship application?

No

Yes

Has this child ever held citizenship of any country?

No

Yes  Give details (including all current and previous citizenships held)

## Part C – Your parents/adoptive parents

Provide details of one parent at Question 31  
and the other parent at Question 32

**Parents** include biological parents, adopted parents, step-parents, legal guardians and deceased parents

### 31 Parent 1

Relationship to you

Parent/adoptive parent's full name

Family name

Given names

Name in Chinese Commercial Code Numbers (if applicable)

Sex Male  Female  Indeterminate /  
Intersex / Unspecified

Parent/adoptive parent's date of birth

Place of birth

Town/city

State/  
province

Country

Has this parent/adoptive parent ever been known by or used any  
other names, dates of birth or gender?

**Other names** include alternative spellings, patronymic names,  
maiden names, clan or tribal names

No

Yes  Give details of change(s)

*If insufficient space, attach additional details*


Give reason for change(s)


Has this parent/adoptive parent ever held Australian citizenship?

No

Yes  Date acquired (if known)

Date parent/adoptive parent  
ceased to be an Australian  
citizen (if known)

Present country(s) of citizenship (if not living, write 'DECEASED')

Present country(s) of permanent residence

### 32 Parent 2

Relationship to you

Parent/adoptive parent's full name

Family name

Given names

Name in Chinese Commercial Code Numbers (if applicable)

Sex Male  Female  Indeterminate /  
Intersex / Unspecified

Parent/adoptive parent's date of birth

Place of birth

Town/city

State/  
province

Country

Has this parent/adoptive parent ever been known by or used any  
other names, dates of birth or gender?

**Other names** include alternative spellings, patronymic names,  
maiden names, clan or tribal names

No

Yes  Give details of change(s)

*If insufficient space, attach additional details*


Give reason for change(s)


Has this parent/adoptive parent ever held Australian citizenship?

No

Yes  Date acquired (if known)

Date parent/adoptive parent  
ceased to be an Australian  
citizen (if known)

Present country(s) of citizenship (if not living, write 'DECEASED')

Present country(s) of permanent residence

## Part D – Associated family

- 33** Do you have any other immediate family members whose details have not been provided in this application?

**Immediate family members** include full, half, adopted and step brothers and sisters, a spouse or de facto partner including if deceased

No

Yes  Provide details of all other immediate family members, including those who are deceased  
If you have more than 4 other immediate family members, attach their details on a separate sheet

### Family member 1

Relationship to you

Person's full name

Family name

Given names

Name in Chinese Commercial Code Numbers (if applicable)

Sex Male  Female  Indeterminate / Intersex / Unspecified

Date of birth

Place of birth

Town/city

State/province

Country

Country of current residence (if not living, write 'DECEASED')

### Family member 2

Relationship to you

Person's full name

Family name

Given names

Name in Chinese Commercial Code Numbers (if applicable)

Sex Male  Female  Indeterminate / Intersex / Unspecified

Date of birth

Place of birth

Town/city

State/province

Country

Country of current residence (if not living, write 'DECEASED')

### Family member 3

Relationship to you

Person's full name

Family name

Given names

Name in Chinese Commercial Code Numbers (if applicable)

Sex Male  Female  Indeterminate / Intersex / Unspecified

Date of birth

Place of birth

Town/city

State/province

Country

Country of current residence (if not living, write 'DECEASED')

### Family member 4

Relationship to you

Person's full name

Family name

Given names

Name in Chinese Commercial Code Numbers (if applicable)

Sex Male  Female  Indeterminate / Intersex / Unspecified

Date of birth

Place of birth

Town/city

State/province

Country

Country of current residence (if not living, write 'DECEASED')

## Part E – Identity documents

**34** If you are 16 years of age or over, you must provide at least 3 documents which collectively contain your:

- photograph
- signature
- current address
- date of birth, birth name and gender.

You must also provide proof of any changes of name, if applicable, and a completed *Part F – Identity declaration*.

Attach certified copies of your documents to this application.

**If you do not provide these documents your application will not be accepted and will be returned to you.**

**Do not post original documents to the Department.**

Please list the identity documents you are providing (see *Step 4 – Original documents* on page 3).

### Applicants 16 years of age or over

A current document with your photograph and signature

Evidence of your current residential address

Evidence of your date of birth, birth name and any changes of name

Evidence of your identity in the community

### Children

Evidence of the child's date of birth and birth name

A document with the child's photograph and current name

Evidence of any changes of name, if applicable

Evidence of the child's identity in the community

## Part F – Identity declaration

**35** This part is **NOT to be completed by the applicant**

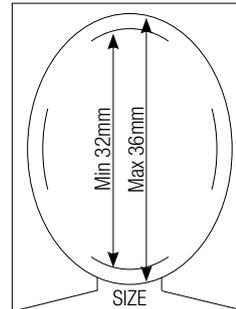
**This part is to be completed by a person who:**

- is an Australian citizen, and
- has known the applicant for at least one year, and
- is currently working in a profession or occupation listed on page 11, and
- is not related to the applicant by birth, marriage, or de facto relationship, and
- is easy to contact by telephone during normal working hours, should we need to make contact.

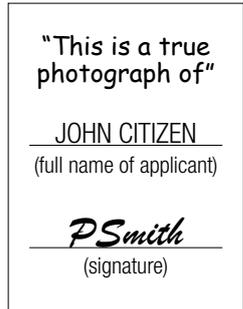
The person who completes this declaration must also endorse each applicant's photograph, which must be no more than 6 months old.

### Example

PHOTOGRAPH FRONT



PHOTOGRAPH BACK



See *Identity declaration* on page 4 for more information including photograph requirements.

### Details of person making this declaration

Family name

Given names

Telephone numbers

Work (AREA CODE )

Home (AREA CODE )

Mobile/cell

Are you an Australian citizen? No  Yes

What is your profession or occupation group number from page 11?

I declare that I have known (full name of the applicant)

Family name

Given names

for  year(s)  month(s) and vouch for their identity.

I have endorsed the back of their photograph

**Signature of person making this declaration**

DAY MONTH YEAR

Date

**Child 1 (if applicable)**

**Details of person making this declaration**

Family name

Given names

Telephone numbers

Work  (AREA CODE  )

Home  (AREA CODE  )

Mobile/cell

Are you an Australian citizen? No  Yes

What is your profession or occupation group number from page 11?

I declare that I have known (full name of Child 1)

Family name

Given names

for  year(s)  month(s) and vouch for their identity.

I have endorsed the back of their photograph

**Signature of person making this declaration**



Date  DAY MONTH YEAR

**Child 2 (if applicable)**

**Details of person making this declaration**

Family name

Given names

Telephone numbers

Work  (AREA CODE  )

Home  (AREA CODE  )

Mobile/cell

Are you an Australian citizen? No  Yes

What is your profession or occupation group number from page 11?

I declare that I have known (full name of Child 2)

Family name

Given names

for  year(s)  month(s) and vouch for their identity.

I have endorsed the back of their photograph

**Signature of person making this declaration**



Date  DAY MONTH YEAR

If more than 2 children are included in this application, please attach form 1195 *Identity declaration* for each additional child.



**38** Please answer the following questions for yourself and any children included in your application:

- (a) Have you been convicted of, or found guilty of, ANY offences overseas or in Australia (include all traffic offences which went to court, including offences declared in your permanent residence application, and any 'spent' convictions)? No  Yes
- (b) Have you been confined in a prison or in a psychiatric institution by order of a court made in connection with criminal proceedings overseas or in Australia? No  Yes
- (c) Have you ever been the subject of a domestic violence or family violence order, or any other order, of a tribunal or court or other similar authority, for the personal protection of another person? No  Yes
- (d) Have you ever been found guilty of a sexually based offence involving a child (including where no conviction was recorded)? No  Yes
- (e) Have you ever been named on a sex offender register? No  Yes
- (f) Have you ever been associated with a person, group or organisation that has been or is involved in criminal conduct? No  Yes
- (g) Have you committed, or been involved in the commission of war crimes or crimes against humanity or human rights overseas or in Australia? No  Yes
- (h) Are you presently under a probation order, good behaviour bond, on parole, released on licence or subject to periodic detention overseas or in Australia? No  Yes
- (i) Are you aware of any proceedings pending against you overseas or in Australia for an offence, including proceedings by way of appeal or review? No  Yes
- (j) Have you ever been involved in any activity, or been convicted of any offence, relating to the illegal movement of people to any country (including Australia)? No  Yes
- (k) Have you ever been charged with any offence overseas or in Australia that is currently awaiting legal action? No  Yes
- (l) Have you ever been associated with terrorist organisations or involved in acts of terrorism overseas or in Australia? No  Yes
- (m) Have you ever been removed or deported from any country (including Australia)? No  Yes
- (n) Have you ever been involved in activities that would represent a risk to Australian national security? No  Yes

- (o) Have you ever served in a military, police force, state sponsored / private militia or intelligence agency (including secret police)? No  Yes
- (p) Have you ever undergone any military/paramilitary training, been trained in weapons/explosives or in the manufacture of chemical/biological products? No  Yes

If you answered '**Yes**' to (o) or (p) above, you must attach a completed form 1399 *Declaration of Service* (see page 7) and any supporting documents.

If you answered '**Yes**' to any of the questions at Question 38, you must give ALL relevant details. If the matter relates to a criminal conviction, please give the nature of the offence, full details of sentence and dates of any period of imprisonment or other detention.

Please attach court documents (for example sentencing remarks or court transcripts) and where relevant, provide a copy of all declared orders (for example, any domestic or family violence orders, child protection orders, or orders that prohibit the applicant from having contact with another person for their personal protection). You are only requested to declare an order where the applicant is the respondent or subject of the order. You are not asked to declare an order where the applicant is the person requiring personal protection.


### 39 Consent

- I consent to my personal and identifying information being provided to the Australian Criminal Intelligence Commission's National Police Checking Service (NPCS) and Australian police agencies for the purpose of conducting a Nationally Coordinated Criminal History Check (NCCHC) in relation to me as part of my application for Australian citizenship.
- I consent to a NCCHC being undertaken on all names I am known by and have been known by.
- I understand that this is for the purposes of assessing whether I am of good character and whether the *Offences* provision, as defined in section 24(6) of the *Australian Citizenship Act 2007*, applies to me.
- I understand that the NCCHC may also be used for the purpose of considering whether my visa may be subject to cancellation under the *Migration Act 1958*.
- I understand that more than one NCCHC may be requested by the Department, including a further check that may be undertaken if I am not approved as an Australian citizen and I seek a review of that decision.
- I acknowledge that my personal and identifying information may also be used by Australian police agencies for general law enforcement purposes including those purposes set out in the *Australian Crime Commission Act 2002*.
- I acknowledge that my personal information provided will not be used without my prior consent for any other purpose, unless otherwise authorised by law.
- I consent to Australian police agencies disclosing my personal information in relation to spent convictions of specific offences (10 years from the date of conviction for adults) and pending charges to the Department for the purposes outlined above.
- I acknowledge that I have read the *National Police Checking Service – General Information* and understand the spent convictions legislation.
- For New Zealand citizens only, I declare that I consent to:
  - the Department using my personal information and disclosing it to the New Zealand Ministry of Justice to obtain my full criminal conviction record, and
  - if I have provided my criminal conviction record to the Department, the record being verified with the New Zealand Ministry of Justice.

Information about New Zealand criminal conviction records can be found at [www.justice.govt.nz](http://www.justice.govt.nz)

See [immigration.homeaffairs.gov.au/help-support/meeting-our-requirements/character/character-requirements-for-australian-citizenship](http://immigration.homeaffairs.gov.au/help-support/meeting-our-requirements/character/character-requirements-for-australian-citizenship) for information about good character, the *Offences* provision, spent convictions and the *National Police Checking Service – General Information*.

See information form 1243i *Your personal identifiers* for information regarding the Department's authority to collect personal identifiers and form 1442i *Privacy notice* for general information on the collection, use and disclosure of personal information. The forms are available from the Department's website [www.homeaffairs.gov.au/allforms](http://www.homeaffairs.gov.au/allforms)

Signature of applicant

Date

DAY	MONTH	YEAR

### Part H – Supporting documents

40 Do you need to provide supporting documents?  
(See *Step 4 – Supporting documents* on page 5)

No

Yes  What type of document are you attaching?

Evidence of eligibility	<input type="checkbox"/>
Evidence relating to the residence requirement	<input type="checkbox"/>
Evidence for fee concessions or exemptions	<input type="checkbox"/>
Documents relating to children	<input type="checkbox"/>
Documents relating to the responsible parent applying on behalf of a child under 16 years of age	<input type="checkbox"/>
Documents relating to character	<input type="checkbox"/>
Documents relating to overseas military service / training	<input type="checkbox"/>

### Part I – Nomination of representative

41 Do you want to nominate a person to make enquiries about your application on your behalf?

No  **Go to Part J – Preferences for ceremony**

Yes  Give details below

#### Nominated person

Family name

Given names

Date of birth 

DAY	MONTH	YEAR

Relationship to main applicant

Telephone numbers

Work 

(AREA CODE		)

Home 

(AREA CODE		)

Mobile/cell

42 Authority to disclose information

I hereby authorise the Department of Home Affairs to release information about my application to the person named above. I understand that the authority will remain effective until my application is finalised and should I wish to cancel or change this authorisation I may do so by advising the Department in writing.

Signature of applicant

Date

DAY	MONTH	YEAR

## Part J – Preferences for ceremony

- 43** Which Australian Citizenship Pledge would you like to make? Pledge 1 is made 'under God' and Pledge 2 is not.

**Pledge 1** From this time forward, under God,   
I pledge my loyalty to Australia and its people,  
whose democratic beliefs I share,  
whose rights and liberties I respect, and  
whose laws I will uphold and obey.

**OR**

**Pledge 2** From this time forward,   
I pledge my loyalty to Australia and its people,  
whose democratic beliefs I share,  
whose rights and liberties I respect, and  
whose laws I will uphold and obey.

- 44** What is the name of your local council?

- 45** If you wish to attend the ceremony with a particular person(s) who is also an applicant for Australian citizenship, give their details below.

1. Family name   
Given names   
Date of birth  DAY MONTH YEAR

2. Family name   
Given names   
Date of birth  DAY MONTH YEAR

- 46** The Department occasionally conducts citizenship ceremonies which may attract media interest. Please tick the box below if you do not want to take part in such a ceremony.

I do not want to be involved in a ceremony  
which may attract media attention

## Part K – Proposed overseas travel

In some circumstances your application cannot be approved while you are outside Australia.

The following applicants do not need to be in Australia at the time of approval:

- person under 18 years
- person born to a former Australian citizen
- person born in Papua.

It is important that you notify the Department of any proposed travel while your application is being processed.

- 47** Do you intend to spend time outside Australia within the next 12 months?

No

Yes  Purpose of your proposed travel

Date of proposed departure  DAY MONTH YEAR

Length of proposed absence

## Part L – Payment details

**IMPORTANT:** Ensure you pay the correct fee. See form 1298i *Citizenship application fees* for information on fees, concessions and exemptions. Form 1298i is available from [www.homeaffairs.gov.au/allforms](http://www.homeaffairs.gov.au/allforms)

**48** Are you eligible for a fee concession (discounted fee)?

**Note:** Check your eligibility before answering this question as not all concession cards entitle you to a concession fee. Refer to form 1298i *Citizenship application fees* for further information and the applicable concession amount.

No

Yes  Provide a certified copy of both sides of your concession card as detailed in form 1298i *Citizenship application fees*. If you do not provide the certified copy, or are not eligible, your application will be returned to you.

**Go to Question 50**

**49** Are you eligible for a fee exemption (nil fee)?

**Note:** Fee exemptions apply to some British and Maltese former child migrants, persons with relevant Defence service and persons applying under the Statelessness provision only. Refer to form 1298i *Citizenship application fees* for further information.

No

Yes  Provide evidence as detailed in form 1298i *Citizenship application fees*. If you do not provide evidence, or are not eligible, your application will be returned to you.

**Go to Part M – Declaration**

### 50 Payment details

Make your payment electronically through the 'My Payments' section of ImmiAccount. Sign into, or create, your ImmiAccount and select My Payments>Manage Payments>Pre-Pay Paper Service, at [www.homeaffairs.gov.au/immiaccount](http://www.homeaffairs.gov.au/immiaccount)

Do not provide credit card details on this form. Make your credit card payment electronically through the 'My Payments' section of ImmiAccount.

Payment receipt number from the 'My Payments' section of ImmiAccount

Attach a copy of your printed receipt.

## Part M – Declaration

**WARNING: It is an offence under section 50 of the Australian Citizenship Act 2007 to deliberately make, or cause to make, a false or misleading statement, or conceal circumstances in relation to an application.**

**51** Please read the following carefully before signing.

Complete this declaration if you are the main applicant and are aged 16 years or over.

- I declare that I intend to reside or continue to reside in Australia, or maintain a close and continuing association with Australia.
- I declare that the information I have supplied in this form is complete, truthful and correct in every detail.
- I acknowledge that this application constitutes an application for evidence of Australian citizenship.
- I recognise that by becoming an Australian citizen I will become a formal member of the community of the Commonwealth of Australia.
- I understand that Australian citizenship is a shared identity, a common bond which unites all Australians while respecting their diversity.
- I understand that Australian society values:
  - respect for the freedom and dignity of the individual;
  - freedom of religion (including the freedom not to follow a particular religion), freedom of speech, and freedom of association;
  - commitment to the rule of law, which means that all people are subject to the law and should obey it;
  - parliamentary democracy whereby our laws are determined by parliaments elected by the people, those laws being paramount and overriding any other inconsistent religious or secular 'laws';
  - equality of opportunity for all people, regardless of their gender, sexual orientation, age, disability, race, or national or ethnic origin;
  - a 'fair go' for all that embraces:
    - mutual respect;
    - tolerance;
    - compassion for those in need;
    - equality of opportunity for all;
  - the English language as the national language, and as an important unifying element of Australian society.
- I accept that Australian citizenship involves reciprocal rights and responsibilities. The responsibilities of citizenship include obeying Australian laws, including those relating to voting at elections and serving on a jury.
- In seeking to become an Australian citizen, I undertake to accept these responsibilities and undertake to conduct myself in accordance with these values of Australian society, and to obey the laws of Australia.
- I undertake to make reasonable efforts to learn the English language, if it is not my native language.
- I understand that, if in the future I meet the legal qualifications for becoming an Australian citizen and my application is approved, I will need to pledge my loyalty to Australia and its people.
- I recognise that a prosperous, successful and peaceful Australia depends upon the support of all Australians, including me, for those things that we value and share.

- I confirm that I am authorised to provide the personal details presented and I consent to my information being checked with the document issuer or official record holder via third party systems for the purpose of confirming my identity.
- I have read the information contained in form 1442i *Privacy notice*.
- I understand the Department may collect, use and disclose my personal information (including biometric information and other sensitive information) as outlined in form 1442i *Privacy notice*.

Signature of applicant



Date

**Children aged under 16 years**

A responsible parent is to complete the following declaration.

- I declare that I am a responsible parent of the applicant.
- I declare that the information I have supplied in this form is complete, truthful and correct in every detail.
- I consent to the conferral of Australian citizenship to the applicant with my full acceptance of the consequences resulting from that acquired citizenship status at law.
- I acknowledge that this application constitutes an application for evidence of Australian citizenship.
- I confirm that I am authorised to provide the personal details presented and I consent to the applicant's information being checked with the document issuer or official record holder via third party systems for the purpose of confirming their identity.
- I have read the information contained in form 1442i *Privacy notice*.
- I understand the Department may collect, use and disclose the applicant's personal information (including biometric information and other sensitive information) as outlined in form 1442i *Privacy notice*.

**Children aged 16 or 17 years**

A responsible parent is to complete the following declaration.

- I declare that I am a responsible parent of the applicant.
- I consent to the applicant's personal and identifying information being provided to the Australian Criminal Intelligence Commission's National Police Checking Service (NPCS) and Australian police agencies for the purpose of conducting a Nationally Coordinated Criminal History Check (NCCHC) in relation to the applicant as part of their application for Australian citizenship.
- I consent to a NCCHC being undertaken on all names under which the applicant is known by and has been known by.
- I understand that this is for the purpose of assessing whether the *Offences* provision, as defined in section 24(6) of the *Australian Citizenship Act 2007*, applies to the applicant.
- I understand that the NCCHC may also be used for the purpose of considering whether the applicant's visa may be subject to cancellation under the *Migration Act 1958*.
- I understand that more than one NCCHC may be requested by the Department, including a further check that may be undertaken if the applicant is not approved as an Australian citizen and the applicant seeks a review of that decision.
- I acknowledge that the applicant's personal and identifying information may also be used by Australian police agencies for general law enforcement purposes including those purposes set out in the *Australian Crime Commission Act 2002*.

- I acknowledge that the applicant's personal information provided will not be used without my prior consent for any other purpose, unless otherwise authorised by law.
- I consent to Australian police agencies disclosing the applicant's personal information in relation to spent convictions of specific offences (5 years from the date of conviction for juvenile offenders) and pending charges to the Department for the purposes outlined above.
- I acknowledge that I have read the *National Police Checking Service – General Information* and understand the spent convictions legislation.
- See [immi.homeaffairs.gov.au/help-support/meeting-our-requirements/character/character-requirements-for-australian-citizenship](http://immi.homeaffairs.gov.au/help-support/meeting-our-requirements/character/character-requirements-for-australian-citizenship) for information about the *Offences* provision, spent convictions and the *National Police Checking Service – General Information*.

See information form 1243i *Your personal identifiers* for information regarding the Department's authority to collect personal identifiers and information form 1442i *Privacy notice* for general information on the collection, use and disclosure of personal information. These forms are available from the Department's website

[www.homeaffairs.gov.au/allforms](http://www.homeaffairs.gov.au/allforms)

Signature of responsible parent



Date

Full name of responsible parent

Telephone numbers

	COUNTRY CODE	AREA CODE	NUMBER
Work	(     )	(     )	(     )
Home	(     )	(     )	(     )
Mobile/cell	<input style="width: 100%; border: none; border-bottom: 1px solid black;" type="text"/>		

We strongly advise that you keep a copy of your application and all attachments for your records.

**Office use only**

Name of decision maker

Signature of decision maker

Date

Approved  Not approved