



Australian Government

Department of Home Affairs

# Application for Skilled – Recognised Graduate (Temporary) visa (subclass 476)

Form  
**1276**

The Department of Home Affairs (the Department) acknowledges that Aboriginal and Torres Strait Islander peoples are the traditional custodians of the Australian land.

## Life in Australia – Australian values

The Australian Government encourages people to gain an understanding of Australia, its people and their way of life, before applying for a visa to live in Australia. As part of this application every person aged 18 years or over must declare that they will respect Australian values, as outlined below and obey the laws of Australia.

**Australian values include respect for the freedom and dignity of the individual, freedom of religion, commitment to the rule of law, Parliamentary democracy, equality of men and women and a spirit of egalitarianism that embraces mutual respect, tolerance, fair play and compassion for those in need and pursuit of the public good.**

**Australian society also values equality of opportunity for individuals, regardless of their race, religion or ethnic background.**

It is also important to understand that English is the national language.

Further information is contained in the *Life in Australia* booklet, however, you are not required to read the booklet. The booklet is available in a wide range of languages. If you would like a copy of the booklet it can be obtained from [www.homeaffairs.gov.au](http://www.homeaffairs.gov.au)

## About this form

Important – Please read this information carefully before you complete your application. Once you have completed your application we strongly advise that you keep a copy for your records.

## Who should use this form?

This form is for use by applicants for a subclass 476 visa. Further information about this visa, including application requirements, is available on the Department's website [www.homeaffairs.gov.au/trav/visa-1/476-](http://www.homeaffairs.gov.au/trav/visa-1/476-)

## Integrity of application

Following amendments to the migration legislation, a visa application may now be refused where an applicant provides bogus documents or information that is false or misleading. Further information is available from the Department's website [www.homeaffairs.gov.au](http://www.homeaffairs.gov.au)

## Applying online

The Department encourages applicants to apply online.

**Applications lodged online have quicker processing times.** For information on how to apply online go to the Department's website [www.homeaffairs.gov.au/trav/visa/onli](http://www.homeaffairs.gov.au/trav/visa/onli)

If you lodge your application online, please ensure you upload all attachments directly to the e visa system. Do not send copies of attachments by email, fax, post or other means.

## Applying on this form

Before completing this form, please read carefully the information below and the information on subclass visa 476 [www.homeaffairs.gov.au/trav/visa-1/476-](http://www.homeaffairs.gov.au/trav/visa-1/476-)

If applying using this form, send your completed application by post or courier to the Adelaide Skills Processing Centre (ASPC). For more information see

[www.homeaffairs.gov.au/trav/visa-1/476-](http://www.homeaffairs.gov.au/trav/visa-1/476-)

## Visa Application Charge

Refer to *Part J – Payment details* of this form to calculate the correct charge.

Refer to [www.homeaffairs.gov.au/trav/visa/fees](http://www.homeaffairs.gov.au/trav/visa/fees) for a complete and current list of applicable fees and charges.

Fees and charges may be subject to change at any time and this may increase the cost of a visa application.

Generally, Visa Application Charges are reviewed on 1 July each year, and the exchange rates used to calculate the amount payable in a foreign country are updated on 1 January and 1 July each year.

If you do not pay the full Visa Application Charge amount, your visa application will not be valid.

Charges are generally not refundable, even if the application is withdrawn or refused.

## Lodging your application

All paper applications for subclass 476 visas are to be sent to the SA Temporary Graduate Processing Centre.

By mail:

SA Temporary Graduate Processing Centre  
Department of Home Affairs  
GPO Box 2399  
ADELAIDE SA 5001  
AUSTRALIA

By courier:

SA Temporary Graduate Processing Centre  
Department of Home Affairs  
4th Floor  
70 Franklin Street  
ADELAIDE SA 5000  
AUSTRALIA

Any application made on this form and lodged at any other office cannot be accepted. It will not be a valid application and will not be processed.

## For further information

For more details on the subclass 476 visas, visit the Department's website [www.homeaffairs.gov.au/trav/visa-1/476-](http://www.homeaffairs.gov.au/trav/visa-1/476-) or complete an online enquiry form available from [www.homeaffairs.gov.au/about/contact/make-enquiry/general](http://www.homeaffairs.gov.au/about/contact/make-enquiry/general) or call 131 881.

**Note:** The Department prefers that you communicate with us through the online enquiry form.

## Skilled – Recognised Graduate (Temporary) visa (subclass 476)

This visa is available to students who have studied in certain recognised overseas educational institutions.

At the time you apply for this visa you must:

- be under 31 years of age;
- in the last 24 months have completed an award in a recognised discipline at a recognised institution;
- have evidence of the required level of English at the time you apply for your visa.

**Note:** Before you submit an application, please self assess your eligibility. See [www.homeaffairs.gov.au/trav/visa-1/476](http://www.homeaffairs.gov.au/trav/visa-1/476)

### Method of payment

Payment information, including any applicable surcharges, is available at [www.homeaffairs.gov.au/trav/visa/fees/how-to-pay-for-an-application](http://www.homeaffairs.gov.au/trav/visa/fees/how-to-pay-for-an-application)

If lodging outside Australia, you must check with the Australian Government office where you intend to lodge your application as to what methods of payment and currencies they can accept and to whom the payment should be made payable. A list of offices of the Department is available at

[www.homeaffairs.gov.au/about/contact/offices-locations](http://www.homeaffairs.gov.au/about/contact/offices-locations)

You can make your payment electronically through the 'My Payments' section of ImmiAccount, at

[www.homeaffairs.gov.au/immiaccount](http://www.homeaffairs.gov.au/immiaccount)

Lodge your application **within 30 days** of making your payment online.

### Making a valid application and supporting documents

To make a valid application you must provide certain supporting documents with your application. If you do not provide the required documents your application may not be valid and may be returned to you.

You will find the **checklist** of the documents you must provide in support of your application for a subclass 476 visa on the Department's website [www.homeaffairs.gov.au/trav/visa-1/476](http://www.homeaffairs.gov.au/trav/visa-1/476).

There is also a checklist at the end of this form.

You must complete the appropriate checklist from this website if you are sending your application by mail or courier. If you are applying online, the electronic form has an in-built checklist.

In either case, enclose/attach copies of all documents listed on the checklist with your application.

You may be asked to provide other documents during processing. 'Certified copies' of documents means authorised or stamped true copies of originals by a person or agency recognised by law of your country. In Australia, they must be certified by a Justice of the Peace or Commissioner for Declarations or by a person before whom a statutory declaration may be made. The Department also accepts documents certified by a registered migration agent.

Documents in languages other than English should be accompanied by an English translation. If the applicant is onshore, the translation should be undertaken by a translator accredited by the National Accreditation Authority for Translators and Interpreters (NAATI). Failure to do so may significantly affect the processing of your application. Translations provided by non-accredited translators overseas should be endorsed by the translator with their full name, address, telephone number, and details of their qualifications and experience in the language being translated.

**Note:** You must include **both** a certified copy of the original language document **and** a certified copy of the translated document with your application. Do not supply any original documents with your application, unless you have been asked to do so.

### Who is covered by this form?

The application form covers a primary applicant and, if applicable, secondary applicants.

If you have a partner, consider which of you is more likely to meet visa requirements before completing the form. The person who meets the age, educational qualification and English language requirements should be the **primary applicant**.

'**Partner**' means your spouse or de facto partner (including same-sex partners).

### Including family members in your application

In your visa application you will be asked for information about each member of your family unit (such as your partner or children) even if they do not intend to migrate with you. Information about which family members are considered to be a 'member of your family unit' for travel purposes is available by referring to form 1496i *Including family members in your application*. Form 1496i is available from the Department's website [www.homeaffairs.gov.au/allforms/](http://www.homeaffairs.gov.au/allforms/) or offices of the Department. You should ensure that you read and understand form 1496i before completing this form.

**A form 47A Details of child or other dependent family member aged 18 years or over must be completed for each member of your family unit aged 18 years or over, whether migrating or not. The member of your family unit may need to provide supporting documents.**

**Form 47A is available from the Department's website [www.homeaffairs.gov.au/allforms/](http://www.homeaffairs.gov.au/allforms/)**

### Custody requirements

The Department will seek to ensure that allowing a child to migrate is not in contravention of Australia's international obligations in relation to the prevention of child abduction. If your application includes a child under 18 years of age and the child's other parent is not migrating with you or there is any other person who has the legal right to determine where the child can live, you will need to provide a Statutory Declaration from each of them giving permission for the child to migrate. Alternatively, you can provide a certified copy of a valid court order showing that you, or your partner, has the legal right to remove the child from the country.

### How to fill in this form

You must:

- complete the form in English;
- print clearly using a pen;
- answer all questions truthfully and completely; and
- provide supporting documents where necessary.

Read the notes for each question. If a question is not applicable, write 'N/A'. Any changes or corrections you make must be initialled and dated by each person who signs the form. If you use any other sheets of paper for providing additional information, each page must also be signed and dated by all persons who sign the form.

If there is not enough space on the form to answer any questions in full, please attach additional sheets of paper with the details.

**If you provide incorrect information or documents, it may affect whether you are granted a visa or not, or whether your visa may be subsequently cancelled.**

## Complete applications

You should ensure that you lodge a completed visa application. While the Department may ask you to provide more information in order to determine whether you meet the criteria for grant of the visa, a decision on the visa application may be made solely on the information provided at the time of the application.

**Note:** The Visa Application Charge will not be refunded if a decision is made to refuse to grant the visa because the applicant did not satisfy the criteria for grant of the visa.

## Important information about privacy

Your personal information is protected by law, including the *Privacy Act 1988*. Important information about the collection, use and disclosure (to other agencies and third parties, including overseas entities) of your personal information, including sensitive information, is contained in form 1442i *Privacy notice*. Form 1442i is available from the Department's website [www.homeaffairs.gov.au/allforms/](http://www.homeaffairs.gov.au/allforms/) or offices of the Department. You should ensure that you read and understand form 1442i before completing this form.

## Immigration assistance

A person gives immigration assistance to you if he or she uses, or claims to use, his or her knowledge or experience in migration procedure to assist you with your visa application, request for ministerial intervention, cancellation review application, sponsorship or nomination.

In Australia a person may only lawfully give immigration assistance if he or she is a registered migration agent or is exempt from being registered. Only registered migration agents may receive a fee or reward for providing immigration assistance.

If an unregistered person in Australia, who is not exempt from registration, gives you immigration assistance they are committing a criminal offence and may be prosecuted.

## Migration agents in Australia

Migration agents in Australia must be registered with the Office of the Migration Agents Registration Authority (Office of the MARA) unless they are exempt from registration.

## Migration agents outside Australia

Migration agents who operate outside Australia do not have to be registered. The Department may give some overseas agents an ID number. This number does not mean that they are registered.

**Note:** Some Australian registered migration agents operate overseas.

## Migration agent information

A migration agent is someone who can:

- advise you on the visa that may best suit you;
- tell you the documents you need to submit with your application;
- help you fill in the application and submit it; and
- communicate with the Department on your behalf.

If you appoint a migration agent, the Department will assume that your migration agent will be your authorised recipient, unless you indicate otherwise.

Your migration agent will be the person with whom the Department will discuss your application and from whom it will seek further information when required.

You are not required to use a migration agent. However, if you use a migration agent, the Department encourages you to use a registered migration agent. Registered agents are bound by the Migration Agents Code of Conduct, which requires them to act professionally in their clients' lawful best interests.

Information on migration agents, including a list of registered migration agents, is available on the Office of the MARA website [www.mara.gov.au](http://www.mara.gov.au)

You can also access information about migration agents on the Department's website [www.homeaffairs.gov.au](http://www.homeaffairs.gov.au)

## Exempt persons

The following people do not have to be a registered migration agent in order to provide immigration assistance, but they must not charge a fee for their service:

- a close family member (spouse, de facto partner, child, parent, brother or sister);
- a member of parliament or their staff;
- an official whose duties include providing immigration assistance (eg. a Legal Aid provider);
- a member of a diplomatic mission, consular post or international organisation.

## Appointing a migration agent/exempt person

To appoint a migration agent/exempt person you should complete *Part I – Options for receiving written communications*.

Your migration agent/exempt person should complete form 956 *Advice by a migration agent/exempt person of providing immigration assistance*.

Form 956 is available from the Department's website [www.homeaffairs.gov.au/allforms/](http://www.homeaffairs.gov.au/allforms/)

## Options for receiving written communications

If you do not appoint a migration agent/exempt person you may still authorise another person, in writing, to receive written communications on your behalf. This person is called the authorised recipient.

## Authorised recipient information

All written communication about your application will be sent to your authorised recipient, unless you indicate that you wish to have health and/or character information sent directly to you.

The Department will communicate with the most recently appointed authorised recipient as you may only appoint one authorised recipient at any time for a particular application.

You will be taken to have received any documents sent to that person as if they had been sent to you.

To appoint an authorised recipient you should complete:

- *Part I – Options for receiving written communications*; and
- form 956A *Appointment or withdrawal of an authorised recipient*.

**Note:** Migration agents/exempt persons do not need to complete form 956A.

Form 956A is available from the Department's website [www.homeaffairs.gov.au/allforms/](http://www.homeaffairs.gov.au/allforms/)

## Consent to communicate electronically

The Department may use a range of means to communicate with you. However, electronic means such as fax or email will only be used if you indicate your agreement to receiving communication in this way.

To process your application the Department may need to communicate with you about sensitive information, for example, health, police checks, financial viability and personal relationships. Electronic communications, unless adequately encrypted, are not secure and may be viewed by others or interfered with.

If you agree to the Department communicating with you by electronic means, the details you provide will only be used by the Department for the purpose for which you have provided them, unless there is a legal obligation or necessity to use them for another purpose, or you have consented to use for another purpose. They will not be added to any mailing list.

The Australian Government accepts no responsibility for the security or integrity of any information sent to the Department over the internet or by other electronic means.

If you authorise another person to receive documents on your behalf and they wish to be contacted electronically, their signature is required on form 956 or 956A to indicate their consent to this form of communication.

**Note:** Electronic communication is the fastest means of communication available and the Department prefers to communicate electronically because this results in faster processing.

*Home page* **[www.homeaffairs.gov.au](http://www.homeaffairs.gov.au)**

*General enquiry line* Telephone **131 881** during business hours in Australia to speak to an operator (recorded information available outside these hours).  
If you are outside Australia, please contact your nearest Australian mission.

*Please keep these information pages for your reference*



# Application for Skilled – Recognised Graduate (Temporary) visa (subclass 476)

**When lodging your application do NOT place the application in a binder, folder or plastic sleeve.**

Before you fill in the form, it is **very important** that you read and understand all the information outlined **on pages 1 to 4**.

Please open this form using Adobe Acrobat Reader.  
Either type (in English) in the fields provided or print this form and complete it (in English) using a pen and BLOCK LETTERS.

Tick where applicable

## Application overview

**1** How many people are included in this application (including yourself)?

**2** Type of application  
 Graduate  **▶ Go to Part A**  
 Subsequent entrant  **▶ Give details of the main visa holder below**  
**Note:** The main visa holder must have already been granted their visa.

Family name   
 Given names   
 Sex Male  Female   
 Date of birth   
 Current visa (**Note:** Must be a subclass 476.)  
  
 Passport number  
  
 File number (if known)

## Part A – About you

**3** Your full name (as shown in your passport or travel document)  
 Family name   
 Given names

**4** Name in your own language or script (if applicable)

**5** Other ways you spell your name  
 Family name   
 Given names

**6** Your name in Chinese Commercial Code Numbers (if applicable)

**7** Other names you are, or have been, known by (including name at birth, previous married names, aliases)  
 Family name   
 Given names   
 Reason for change

**8** Sex Male  Female

**9** Date of birth

**10** Place of birth  
 Town/city   
 Country

**11** Country of current residence

**12** Of which countries are you a citizen?

**13** Details of the passport that you use for travel purposes (provide details of the passport that you will use to enter Australia. Enter these details exactly how they appear in your passport)  
**Note:** It is strongly recommended that the passport be valid for at least 6 months.

Passport number   
 Country of passport   
 Date of issue   
 Date of expiry   
 Passport place of issue/issuing authority

**14** If you hold more than one passport please provide details of those passports

1. Passport number

Country of passport

Date of issue  /  /

Date of expiry  /  /

Passport place of issue/issuing authority


2. Passport number

Country of passport

Date of issue  /  /

Date of expiry  /  /

Passport place of issue/issuing authority


**15** Details of countries of residence

For persons 16 years of age or older, provide details of all countries in which you have lived for a total of 12 months or more during the last 5 years.

Country	Dates lived there		Last permanent address in that country <i>(include suburb/town/city and state/province)</i>
	From	To	
	From	<input type="text" value="Month"/> / <input type="text" value="Year"/>	
	To	<input type="text" value="Month"/> / <input type="text" value="Year"/>	
	From	<input type="text" value="Month"/> / <input type="text" value="Year"/>	
	To	<input type="text" value="Month"/> / <input type="text" value="Year"/>	
	From	<input type="text" value="Month"/> / <input type="text" value="Year"/>	
	To	<input type="text" value="Month"/> / <input type="text" value="Year"/>	
	From	<input type="text" value="Month"/> / <input type="text" value="Year"/>	
	To	<input type="text" value="Month"/> / <input type="text" value="Year"/>	
	From	<input type="text" value="Month"/> / <input type="text" value="Year"/>	
	To	<input type="text" value="Month"/> / <input type="text" value="Year"/>	
	From	<input type="text" value="Month"/> / <input type="text" value="Year"/>	
	To	<input type="text" value="Month"/> / <input type="text" value="Year"/>	
	From	<input type="text" value="Month"/> / <input type="text" value="Year"/>	
	To	<input type="text" value="Month"/> / <input type="text" value="Year"/>	

**16** Details of identity card or identity number issued to you by your government (*if applicable*) eg. National identity card.  
**Note:** If you are the holder of multiple identity numbers because you are a citizen of more than one country you need to enter the identity number on the card from the country that you are a permanent resident of, or reside in.

Identity number

Country of issue

**17** Your current residential address  
**Note:** A post office box address is not acceptable as a residential address. Failure to give your residential address will result in this application being invalid.

Postcode

**18** Address for correspondence  
*(If the same as your residential address, write 'AS ABOVE')*  
**Note:** It is your responsibility to advise the Department of any change to your address for correspondence during the application process.

Postcode

**19** Telephone numbers

	Country code	Area code	Number
Office hours	(       ) (       )		
After hours	(       ) (       )		
	Country code	Number	
Mobile/cell	(       )		

**20** Do you agree to the Department communicating with you by fax or email?

No

Yes  ► Give details

	Country code	Area code	Number
Fax number	(       ) (       )		
Email address			

Please list your other email addresses


**21** What is the value of money, goods and assets which you (and your partner) intend to bring to Australia?

Total amount in local currency

Australian dollar equivalent

**22** Relationship status

	Day	Month	Year
Married <input type="checkbox"/> ►	Date of marriage		/ /
Engaged <input type="checkbox"/> ►	Date of intended marriage		/ /
De facto <input type="checkbox"/> ►	Date relationship began		/ /
Separated <input type="checkbox"/>			
Divorced <input type="checkbox"/>			
Widowed <input type="checkbox"/> ►	<b>Go to Question 24</b>		
Never married or been in a de facto relationship <input type="checkbox"/>			

**23** Is your partner included in the visa application?

No

Yes

**24** Do you have any members of your family unit (other than a partner) included in this visa application?

No

Yes

## Part B – Applicant skills

### ▶▶ If you are applying as a 'Subsequent entrant', Go to Part C

**IMPORTANT:** The institute where you gained your qualification must be recognised for the purpose of visa subclass 476.  
Refer to [www.homeaffairs.gov.au/trav/visa-1/476-](http://www.homeaffairs.gov.au/trav/visa-1/476-)

**25** Is your institute recognised for the purpose of visa subclass 476?

No  ▶ **You cannot apply for this visa**

Yes  ▶ Give details of your qualifications. List the most recent first.

Qualification	Course name	Institution name	City/Country	Postcode of campus	Period	
					Month	Year
					From	/
					To	/
					From	/
					To	/
					From	/
					To	/
					From	/
					To	/

### **26** Language requirements

Do you hold a current passport from the USA, UK, Canada, New Zealand or the Republic of Ireland (to demonstrate you have competent English)?

No  ▶ **Go to Question 27**

Yes  ▶ **Go to Question 28**

**27** Have you undertaken an English test within the last 36 months that demonstrates that you have at least competent English?

For information on the standard required to meet at least competent English, go to the Department's website [www.homeaffairs.gov.au/trav/visa-1/476-](http://www.homeaffairs.gov.au/trav/visa-1/476-)

No  ▶ **Important** – If you answered 'No' to both Questions 26 and 27, you cannot meet the criteria for the grant of this visa.

Yes  ▶ Give details of your English test

Cambridge English: Advanced (CAE) test (also known as   
Certificate in Advanced English)

(Note: CAE results must be from a test taken on or after  
1 January 2015)

International English Language Testing System (IELTS)

Occupational English Test (OET)

Pearson Test of English Academic (PTE Academic)

Test of English as a Foreign Language internet-Based Test   
(TOEFL iBT)

Date of test

Day    Month    Year

/	/	/
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Test location (country where test was taken)

Test reference number – *Depending on the test you have taken, this may also be known as a Reference Number, Test Report Form Number, Registration ID or Registration Number.*



## Part C – About your partner

**28** Your full name (as shown in passport or travel document)

Family name

Given names

**29** Name in his/her own language or script (if applicable)

**30** Other ways your partner spells his/her name

Family name

Given names

**31** Name in Chinese Commercial Code Numbers (if applicable)

**32** Other names your partner is, or has been, known by (including name at birth, previous married names, aliases)

Reason for change

**33** Sex      Male       Female

**34** Date of birth

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

**35** Place of birth

Town/city

Country

**36** Details from your partner's passport (provide details of the passport that your partner will use to enter Australia. Enter these details exactly how they appear in their passport)

**Note:** It is strongly recommended that the passport be valid for at least 6 months.

Passport number

Country of passport

Date of issue

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Date of expiry

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Passport place of issue/issuing authority

**37** If your partner holds more than one passport please provide details of those passports

1. Passport number

Country of passport

Date of issue

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Date of expiry

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Passport place of issue/issuing authority

2. Passport number

Country of passport

Date of issue

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Date of expiry

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Passport place of issue/issuing authority

**38** Details of countries of residence

For persons 16 years of age or older, provide details of all countries in which your partner has lived for a total of 12 months or more during the last 5 years.

Country	Dates lived there		Last permanent address in that country <i>(include suburb/town/city and state/province)</i>
	Month	Year	
	From	/	
	To	/	
	From	/	
	To	/	
	From	/	
	To	/	
	From	/	
	To	/	
	From	/	
	To	/	
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	To	/	
	From	/	
	To	/	
	From	/	
	To	/	
	From	/	
	To	/	
	From	/	
	To	/	

**39** Details of identity card or identity number issued to your partner by his/her government *(if applicable)* eg. National identity card.  
**Note:** If your partner is the holder of multiple identity numbers because they are a citizen of more than one country they need to enter the identity number on the card from the country that they are a permanent resident of, or reside in.

Identity number

Country of issue

**40** Partner's country of current residence

**41** Partner's current residential address  
  
  
  
  
 Postcode

**42** Partner's telephone numbers *(if different from main applicant)*

	Country code	Area code	Number
Office hours	( )	( )	
After hours	( )	( )	
	Country code		Number
Mobile/cell	( )		

**43** How well does your partner communicate in English?

- Better than functional
- Functional
- Limited
- Not at all

## Part D – Details of members of your family unit included in the application

**44** Give details of all your and/or your partner's children under 18 years of age who **are to be INCLUDED in this application**

1. Family name

Given names

Day Month Year  
Date of birth  /  /  Male  Female

Relationship to you

Country of birth

Country of residence

Citizenship

Passport number

Country of passport

Day Month Year  
Date of issue  /  /

Date of expiry  /  /

Passport place of issue/issuing authority

Details of their identity card or identity number issued by his/her government (*if applicable*) eg. National identity card  
**Note:** If they are the holder of multiple identity numbers because they are a citizen of more than one country, enter the identity number on the card from the country that they are a permanent resident of, or reside in.

Identity number

Country of issue

2. Family name

Given names

Day Month Year  
Date of birth  /  /  Male  Female

Relationship to you

Country of birth

Country of residence

Citizenship

Passport number

Country of passport

Day Month Year  
Date of issue  /  /

Date of expiry  /  /

Passport place of issue/issuing authority

Details of their identity card or identity number issued by his/her government (*if applicable*) eg. National identity card  
**Note:** If they are the holder of multiple identity numbers because they are a citizen of more than one country, enter the identity number on the card from the country that they are a permanent resident of, or reside in.

Identity number

Country of issue

3. Family name

Given names

Day Month Year  
Date of birth  /  /  Male  Female

Relationship to you

Country of birth

Country of residence

Citizenship

Passport number

Country of passport

Day Month Year  
Date of issue  /  /

Date of expiry  /  /

Passport place of issue/issuing authority

Details of their identity card or identity number issued by his/her government (*if applicable*) eg. National identity card  
**Note:** If they are the holder of multiple identity numbers because they are a citizen of more than one country, enter the identity number on the card from the country that they are a permanent resident of, or reside in.

Identity number

Country of issue

4. Family name

Given names

Date of birth  Day /  Month /  Year Male  Female

Relationship to you

Country of birth

Country of residence

Citizenship

Passport number

Country of passport

Date of issue  Day /  Month /  Year

Date of expiry  Day /  Month /  Year

Passport place of issue/issuing authority

Details of their identity card or identity number issued by his/her government (if applicable) eg. National identity card  
**Note:** If they are the holder of multiple identity numbers because they are a citizen of more than one country, enter the identity number on the card from the country that they are a permanent resident of, or reside in.

Identity number

Country of issue

5. Family name

Given names

Date of birth  Day /  Month /  Year Male  Female

Relationship to you

Country of birth

Country of residence

Citizenship

Passport number

Country of passport

Date of issue  Day /  Month /  Year

Date of expiry  Day /  Month /  Year

Passport place of issue/issuing authority

Details of their identity card or identity number issued by his/her government (if applicable) eg. National identity card  
**Note:** If they are the holder of multiple identity numbers because they are a citizen of more than one country, enter the identity number on the card from the country that they are a permanent resident of, or reside in.

Identity number

Country of issue

6. Family name

Given names

Date of birth  Day /  Month /  Year Male  Female

Relationship to you

Country of birth

Country of residence

Citizenship

Passport number

Country of passport

Date of issue  Day /  Month /  Year

Date of expiry  Day /  Month /  Year

Passport place of issue/issuing authority

Details of their identity card or identity number issued by his/her government (if applicable) eg. National identity card  
**Note:** If they are the holder of multiple identity numbers because they are a citizen of more than one country, enter the identity number on the card from the country that they are a permanent resident of, or reside in.

Identity number

Country of issue

**If you have more than 6 children under 18 years of age who are included in this application, please attach details to the back of this application form.**

**45** Are all the children aged under 18 years in your care and legal custody?

No  Give details

Yes


**46** Does any other person have custodial, access or guardianship rights to any of these children?

No

Yes  Give details


**47** Are there any legal impediments to the removal of any of these children from their home country?

No

Yes  Give details


**48** Give details of all other members of your family unit who **are to be INCLUDED in this application**

1. Family name

Given names

Date of birth  Day /  Month /  Year

Sex Male  Female

Relationship to you

Country of birth

Country of residence

Citizenship

Passport number

Country of passport

Date of issue  Day /  Month /  Year

Date of expiry  Day /  Month /  Year

Passport place of issue/issuing authority

Details of their identity card or identity number issued by his/her government (*if applicable*) eg. National identity card

**Note:** If they are the holder of multiple identity numbers because they are a citizen of more than one country, enter the identity number on the card from the country that they are a permanent resident of, or reside in.

Identity number

Country of issue

How well does he/she communicate in English?

Better than functional   
Functional   
Limited   
Not at all

2. Family name

Given names

Date of birth  Day /  Month /  Year

Sex Male  Female

Relationship to you

Country of birth

Country of residence

Citizenship

Passport number

Country of passport

Date of issue  Day /  Month /  Year

Date of expiry  Day /  Month /  Year

Passport place of issue/issuing authority

Details of their identity card or identity number issued by his/her government (*if applicable*) eg. National identity card

**Note:** If they are the holder of multiple identity numbers because they are a citizen of more than one country, enter the identity number on the card from the country that they are a permanent resident of, or reside in.

Identity number

Country of issue

How well does he/she communicate in English?

Better than functional   
Functional   
Limited   
Not at all

3. Family name

Given names

Date of birth  Day  Month  Year

Sex Male  Female

Relationship to you

Country of birth

Country of residence

Citizenship

Passport number

Country of passport

Date of issue  Day  Month  Year

Date of expiry  Day  Month  Year

Passport place of issue/issuing authority

Details of their identity card or identity number issued by his/her government (*if applicable*) eg. National identity card

**Note:** If they are the holder of multiple identity numbers because they are a citizen of more than one country, enter the identity number on the card from the country that they are a permanent resident of, or reside in.

Identity number

Country of issue

How well does he/she communicate in English?

Better than functional

Functional

Limited

Not at all

4. Family name

Given names

Date of birth  Day  Month  Year

Sex Male  Female

Relationship to you

Country of birth

Country of residence

Citizenship

Passport number

Country of passport

Date of issue  Day  Month  Year

Date of expiry  Day  Month  Year

Passport place of issue/issuing authority

Details of their identity card or identity number issued by his/her government (*if applicable*) eg. National identity card

**Note:** If they are the holder of multiple identity numbers because they are a citizen of more than one country, enter the identity number on the card from the country that they are a permanent resident of, or reside in.

Identity number

Country of issue

How well does he/she communicate in English?

Better than functional

Functional

Limited

Not at all

5. Family name

Given names

Date of birth  Day  Month  Year

Sex Male  Female

Relationship to you

Country of birth

Country of residence

Citizenship

Passport number

Country of passport

Date of issue  Day  Month  Year

Date of expiry  Day  Month  Year

Passport place of issue/issuing authority

Details of their identity card or identity number issued by his/her government (*if applicable*) eg. National identity card

**Note:** If they are the holder of multiple identity numbers because they are a citizen of more than one country, enter the identity number on the card from the country that they are a permanent resident of, or reside in.

Identity number

Country of issue

How well does he/she communicate in English?

Better than functional

Functional

Limited

Not at all

6. Family name

Given names

Date of birth  Day  Month  Year

Sex Male  Female

Relationship to you

Country of birth

Country of residence

Citizenship

Passport number

Country of passport

Date of issue  Day  Month  Year

Date of expiry  Day  Month  Year

Passport place of issue/issuing authority

Details of their identity card or identity number issued by his/her government (*if applicable*) eg. National identity card

**Note:** If they are the holder of multiple identity numbers because they are a citizen of more than one country, enter the identity number on the card from the country that they are a permanent resident of, or reside in.

Identity number

Country of issue

How well does he/she communicate in English?

Better than functional

Functional

Limited

Not at all

**If you have more than 6 dependants over 18 years of age who are included in this application, please attach details to the back of this application form.**

**49** Are any of your and/or your partner's children married, engaged to be married or in a de facto relationship?

No

Yes  ► Give details


**50** For migrating members of your family unit 16 years of age or older, provide details of all countries in which they have lived for a total of 12 months or more during the last 5 years.

Country	Dates lived there		Last permanent address in that country <i>(include suburb/town/city and state/province)</i>	Who lived there? <i>(Provide full name)</i>
	From	Month Year		
	From	/		
	To	/		
	From	/		
	To	/		
	From	/		
	To	/		
	From	/		
	To	/		
	From	/		
	To	/		
	From	/		
	To	/		
	From	/		
	To	/		
	From	/		
	To	/		



## Part E – Health

**51** In the last 5 years, have you, or any other person included in this application, visited, or lived, outside your country of passport for more than 3 consecutive months?

No

Yes  Give details

1. Name

Country(s)

Date from 

Day	Month	Year
/	/	/

 to 

Day	Month	Year
/	/	/

2. Name

Country(s)

Date from 

Day	Month	Year
/	/	/

 to 

Day	Month	Year
/	/	/

3. Name

Country(s)

Date from 

Day	Month	Year
/	/	/

 to 

Day	Month	Year
/	/	/

**52** Do you, or any other person included in this application, intend to enter a hospital or a health care facility (including nursing homes) while in Australia?

No

Yes  Give details


**53** Does any person included in this application, intend to work as, or study to be, a doctor, dentist, nurse or paramedic during your stay in Australia?

No

Yes  Give details


**54** Does any person included in this application, intend to work, or be a trainee, at a child care centre (including preschools and creches) while in Australia?

No

Yes  Give details


**55** Do you, or any other person included in this application, intend to be in a classroom situation for more than 3 months (eg. as either a student, teacher, lecturer, or observer)?

No

Yes  Give details


**56** Have you, or any other person included in this application:

- ever had, or currently have, tuberculosis?
- been in close contact with a family member that has active tuberculosis?
- ever had a chest x-ray which showed an abnormality?

No

Yes  Give details


**57** During your proposed stay in Australia, do you, or any other person included in this application, expect to incur medical costs, or require treatment or medical follow up for:

- blood disorder;
- cancer;
- heart disease;
- hepatitis B or C and/or liver disease;
- HIV infection, including AIDS;
- kidney disease, including dialysis;
- mental illness;
- pregnancy;
- respiratory disease that has required hospital admission or oxygen therapy;
- other?

No

Yes  Give details


**58** Do you, or any other person included in this application, require assistance with mobility or care due to a medical condition?

No

Yes  Give details


59 Have you, or any other person included in this application, undertaken a health examination for an Australian visa in the last 12 months?

No

Yes  Give details (including HAP ID if available)

Four empty rectangular boxes for providing details.

Part F – Character

60 Character declarations

Note: All relevant information must be disclosed regardless of age, minor nature of offence and whether or not the offences are considered to have expired in home country.

Have you, or any other person included in this application, ever:

- List of 20 questions with 'No' and 'Yes' checkboxes, covering various legal and security-related matters.

overstayed a visa in any country (including Australia)? No  Yes

had any outstanding debts to the Australian Government or any public authority in Australia? No  Yes

If you answered 'Yes' to any of the questions at Question 60, you must state who it applies to and give ALL relevant details. If the matter relates to a criminal conviction, please give the nature of the offence, full details of sentence and dates of any period of imprisonment or other detention.

Large empty rectangular box for providing details related to Question 60.

61 Have you, or any other person included in this application, ever been refused an entry permit or visa to Australia? No  Yes

Have you, or any other person included in this application, ever had an entry permit or visa cancelled in Australia? No  Yes

Are you, or any other person included in this application, waiting on a decision on any other visa application? No  Yes

If you answered 'Yes' to any of the above questions, you must state who it applies to and give ALL relevant details.

Large empty rectangular box for providing details related to Question 61.

**62** Have you/your partner or any members of your family unit (migrating with you or not) ever served in the armed forces?

No

Yes  ▶ Give full names, and enclose evidence of service, discharge and rank on discharge


**Part G – Details of previous visa(s)**

**Warning:** In general, a person can only hold one visa at a time. If you are granted a visa while you already have another, the first visa will cease automatically when the new visa is granted.

**63** Give details of any Australian visa applications that you, or any person migrating with you, are awaiting a decision on (not including this one)

Full name	Type of visa	Date applied			Office applied at
		Day	Month	Year	
		/	/		
		/	/		
		/	/		
		/	/		
		/	/		

**64** Have you or any person included in this application previously been to Australia, held or currently hold a visa for travel to Australia?

No

Yes  ▶ Give details of any previous visits to Australia by you or any person migrating with you

Full name	Type of visa	Visa number	Purpose and details of previous stay in Australia	Date of arrival and departure		
				Day	Month	Year
				From	/	/
				To	/	/
				From	/	/
				To	/	/
				From	/	/
				To	/	/
				From	/	/
				To	/	/

**65** Give details of any Australian entry permit or visa that you or any other person included in this application have had refused

Full name	Type of visa refused	Date refused			Office applied at
		Day	Month	Year	
		/	/		
		/	/		
		/	/		
		/	/		
		/	/		

**66** Give details of any Australian entry permit or visa that you or any other person included in this application had cancelled

Full name	Type of visa cancelled	Date cancelled			Office applied at
		Day	Month	Year	
		/	/		
		/	/		
		/	/		
		/	/		
		/	/		

### Part H – Assistance with this form

**67** Did you receive assistance in completing this form?

No  **Go to Part I**

Yes  Please give details of the person who assisted you

Title: Mr  Mrs  Miss  Ms  Other

Family name

Given names

Address

<input type="text"/>
<input type="text"/>
Postcode

Telephone number or daytime contact

Country code	Area code	Number
( <input type="text"/> )	( <input type="text"/> )	<input type="text"/>

Mobile/cell

**68** Is the person an agent registered with the Office of the Migration Agents Registration Authority (Office of the MARA)?

No

Yes  **Go to Part I**

**69** Is the person/agent in Australia?

No  **Go to Part I**

Yes

**70** Did you pay the person/agent and/or give a gift for this assistance?

No

Yes

### Part I – Options for receiving written communications

**71** All written communications about this application should be sent to:  
(Tick one box only)

Myself

**OR**

Authorised recipient  You should complete form 956A *Appointment or withdrawal of an authorised recipient*

**OR**

Migration agent  Your migration agent/exempt person should complete form 956 *Advice by a migration agent/exempt person of providing immigration assistance*

**OR**

Exempt person

## Part J – Payment details

**72 IMPORTANT:** You must refer to the Department's website at [www.homeaffairs.gov.au/trav/visa/fees](http://www.homeaffairs.gov.au/trav/visa/fees) to complete this part of your application. The website shows reference tables with the Visa Application Charges applicable to each visa subclass.

Visa subclass you are applying for

▶▶ **Base Application Charge**

Write the amount shown on the reference table for your visa subclass

AUD  (1)

+

▶▶ **Non-internet Application Charge (if applicable)**

AUD  (2)

+

▶▶ **Additional Applicant Charge aged 18 years or over** at the time your application is lodged

Write the amount shown on the reference table for your visa subclass

Number of additional applicants aged **18 years or over**

AUD

X (multiplied by)

=

AUD  (3)

+

▶▶ **Additional Applicant Charge under 18 years of age** at the time your application is lodged

Write the amount shown on the reference table for your visa subclass

Number of additional applicants **under 18 years of age**

AUD

X (multiplied by)

=

AUD  (4)

+

▶▶ **Subsequent Temporary Application Charge (if applicable)**

Write the amount shown on the reference table for your visa subclass

Number of applicants

AUD

X (multiplied by)

=

AUD  (5)

=

**Total**

▶▶ **Total (1) + (2) + (3) + (4) + (5)**

AUD

You must pay the **total amount** or your visa application will not be valid.

**Note:** A second instalment of the Visa Application Charge must also be paid before we can grant some visas.

## 73 Method of payment

Payment information, including any applicable surcharges, is available at [www.homeaffairs.gov.au/trav/visa/fees/how-to-pay-for-an-application](http://www.homeaffairs.gov.au/trav/visa/fees/how-to-pay-for-an-application)

If lodging outside Australia, you must check with the Australian Government office where you intend to lodge your application as to what methods of payment and currencies they can accept and to whom the payment should be made payable. A list of offices of the Department is available at [www.homeaffairs.gov.au/about/contact/offices-locations](http://www.homeaffairs.gov.au/about/contact/offices-locations)

You can make your payment electronically through the 'My Payments' section of ImmiAccount, at [www.homeaffairs.gov.au/immiaccount](http://www.homeaffairs.gov.au/immiaccount)

Lodge your application **within 30 days** of making your payment online.

How did you make your payment?

Electronically through  ▶ the 'My Payments' section of ImmiAccount

Payment receipt number

Attach a copy of your printed receipt.

Other  ▶ Provide details


Attach copies of your receipt(s) or evidence of payment(s).

## Part K – Declarations

### 74 AUSTRALIAN VALUES STATEMENT

This statement must be signed by the main applicant and each person aged 18 years or over who is included in this application.

I will respect Australian values during my stay in Australia and will obey the laws of Australia.

**Signature of main applicant**



**Signature**



Name

**Signature**



Name

**Signature**



Name

**Signature**



Name

**Signature**



Name

### 75 DECLARATION FOR ALL APPLICANTS

**WARNING:** Giving false or misleading information is a serious offence.

I declare that:

- the information I have supplied in this application is complete, correct and up-to-date in every detail.
- I understand that if I, a member of my family unit included in my application, or third parties acting on my behalf, provide (or have provided in another application) false or misleading information or bogus documents either knowingly or otherwise, my visa application will be refused. If my application is refused on this basis, I will likely be subject to a 3 year bar in relation to visas to which the fraud criterion applies. Any visa granted may be cancelled.
- I understand that if this application is approved, any person not included in this application will not have automatic right of entry to Australia by way of this application.
- I will inform the Department of any changes to my personal circumstances (including change of address) while my application is being considered.
- I authorise the Australian Government to make any enquiries necessary to determine my eligibility for permanent stay in Australia, and to use any information supplied in this application for that purpose. The agencies/organisations to which information may be disclosed include:
  - federal, state or territory government agencies;
  - federal, state or territory law enforcement agencies;
  - state or territory housing authorities (including private landlords);
  - local government authorities;
  - financial institutions;
  - educational institutions; and
  - private businesses (including telecommunication and internet service providers, insurance companies).
- I have read and understood the information supplied to me in this application.
- I have read the information contained in form 1442i *Privacy notice*.
- I understand the Department may collect, use and disclose my personal information (including biometric information and other sensitive information) as outlined in form 1442i *Privacy notice*.
- I have read and understood that I am liable for the cost of any health related services that I receive while in Australia. This does not include costs otherwise covered, such as by health insurance, Medicare (if eligible), or treatment for certain community health risks such as tuberculosis.


Have you completed the visa specific checklist from the Department's website [www.homeaffairs.gov.au/trav/visa-1/476-?](http://www.homeaffairs.gov.au/trav/visa-1/476-?)

**Note:** This checklist is also at the end of this form.

No  Please complete the checklist

Yes  Include it with your application

**Signature of primary applicant**



Date 

Day	/	Month	/	Year
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**When lodging your application do NOT place the application in any binder, folder or plastic sleeve.**

We strongly advise that you keep a copy of your application and all attachments for your records.



## Skilled – Recognised Graduate (Temporary) visa (subclass 476) Application document checklist

This checklist is to assist you to lodge your **paper application** with the SA Temporary Graduate Processing Centre.

You must:

- provide certified copies of original documents (do not send originals);
- provide accredited English translations for any documents not in English;
- ensure Basic Eligibility Requirements are met at the time of your application;
- secure your application together with a large clip and place in a large envelope (do not place in a binder, folder or plastic sleeve).

Before you submit an application, please self assess your eligibility. See [www.homeaffairs.gov.au/trav/visa-1/476-](http://www.homeaffairs.gov.au/trav/visa-1/476-)

More information about this visa is available from the Department's website at [www.homeaffairs.gov.au/trav/visa-1/476-](http://www.homeaffairs.gov.au/trav/visa-1/476-)

### Lodging your application

All paper applications are to be sent to the SA Temporary Graduate Processing Centre.

<b>By mail:</b> SA Temporary Graduate Processing Centre Department of Home Affairs GPO Box 2399 ADELAIDE SA 5001 AUSTRALIA	<b>By courier:</b> SA Temporary Graduate Processing Centre Department of Home Affairs 4th Floor 70 Franklin Street ADELAIDE SA 5000 AUSTRALIA
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### Complete applications

Ensure that you lodge a completed visa application. While the Department may ask you to provide more information in order to determine whether you meet the criteria for grant of the visa, a decision on the visa application may be made solely on the information provided at the time of application.

**Note:** The Visa Application Charge will not be refunded if a decision is made to refuse to grant the visa because the applicant did not satisfy the criteria for grant of the visa.

You can also apply for this visa online (a separate checklist is available when you commence the online application). See [www.homeaffairs.gov.au/trav/visa-1/476-](http://www.homeaffairs.gov.au/trav/visa-1/476-)

**Note:** This checklist is designed for paper applications and should be used only as a guide if you wish to prepare documents for an online application.

**After completing this checklist, please attach it to the front of your application.**

## Basic eligibility requirements

<p>A completed and signed <b>application form 1276</b>            The Australian Values Statement must be signed by the main applicant and each person aged 18 years or over who is included in the application            See <i>Application for Skilled – Recognised Graduate (temporary) visa (subclass 476)</i> <a href="http://www.homeaffairs.gov.au/forms/documents/1276.pdf">www.homeaffairs.gov.au/forms/documents/1276.pdf</a></p>	<input type="checkbox"/>
<p>Payment of the correct <b>Visa Application Charge</b>            To check the Visa Application Charge, refer to the Department's website <a href="http://www.homeaffairs.gov.au/trav/visa/fees">www.homeaffairs.gov.au/trav/visa/fees</a> or check with the nearest office of the Department</p>	<input type="checkbox"/>
<p>Evidence of the <b>main applicant's age</b>            See <i>Age</i> <a href="http://www.homeaffairs.gov.au/trav/visa-1/476-">www.homeaffairs.gov.au/trav/visa-1/476-</a></p>	<input type="checkbox"/>
<p>Evidence that the main applicant meets the <b>English language threshold</b>            See <i>English Language Ability</i> <a href="http://www.homeaffairs.gov.au/trav/visa-1/476-">www.homeaffairs.gov.au/trav/visa-1/476-</a></p>	<input type="checkbox"/>
<p>Evidence of having completed an <b>eligible qualification at a recognised overseas institution</b>            See <i>Eligible Qualification</i> <a href="http://www.homeaffairs.gov.au/trav/visa-1/476-">www.homeaffairs.gov.au/trav/visa-1/476-</a></p>	<input type="checkbox"/>
<p><b>Health</b>            See <i>Health</i> <a href="http://www.homeaffairs.gov.au/trav/visa-1/476-">www.homeaffairs.gov.au/trav/visa-1/476-</a></p>	<input type="checkbox"/>
<p><b>Character</b>            See <i>Character</i> <a href="http://www.homeaffairs.gov.au/trav/visa-1/476-">www.homeaffairs.gov.au/trav/visa-1/476-</a></p>	<input type="checkbox"/>

## Personal documents

<p>Certified copy of <b>passport bio data page</b> for all applicants            See <i>Information to help prepare your application</i> <a href="http://www.homeaffairs.gov.au/trav/visa/info">www.homeaffairs.gov.au/trav/visa/info</a></p>	<input type="checkbox"/>
<p>Certified copies of <b>birth certificates</b> or other evidence of age, showing names of both parents, for all persons in the application            See <i>Information to help prepare your application</i> <a href="http://www.homeaffairs.gov.au/trav/visa/info">www.homeaffairs.gov.au/trav/visa/info</a></p>	<input type="checkbox"/>
<p>If you or any other applicants are <b>married</b>, please provide certified copies of marriage certificate(s) and evidence you are in a genuine and continuing relationship</p>	<input type="checkbox"/>
<p>If you or any applicants are in a <b>de facto relationship</b>, independent evidence that you have been living in a genuine and continuing relationship for at least 12 months</p>	<input type="checkbox"/>
<p>If you or any applicants have been <b>divorced or permanently separated</b> please provide certified copies of the divorce document(s) or statutory declaration/separation certificate as appropriate</p>	<input type="checkbox"/>
<p>If your <b>partner does not intend to accompany you</b>, provide a statement explaining why and if they intend to join you in the future</p>	<input type="checkbox"/>
<p>If you or any applicant has been <b>widowed</b>, please provide a certified copy of the death certificate(s)</p>	<input type="checkbox"/>
<p><b>Completed form 80</b> for each person aged 16 and over            See <i>Character and Penal Clearance Requirements</i> <a href="http://www.homeaffairs.gov.au/trav/visa/char">www.homeaffairs.gov.au/trav/visa/char</a></p>	<input type="checkbox"/>
<p><b>Completed form 47A and evidence of dependency for any applicant aged 18 years and over</b> (form not required for a partner)            See form 47A <i>Details of child or other dependent family member aged 18 years or over</i> <a href="http://www.homeaffairs.gov.au/forms/documents/47a.pdf">www.homeaffairs.gov.au/forms/documents/47a.pdf</a></p>	<input type="checkbox"/>
<p><b>Evidence of custody arrangements</b> for any children included in the application where one parent is not travelling to Australia, including consent for the children to accompany the travelling parent</p>	<input type="checkbox"/>
<p>Two recent passport photos (45mm x 35mm) for all applicants and any dependants who are not travelling to Australia</p>	<input type="checkbox"/>
<p><b>Military Discharge certificate</b> for any applicant included in the application who has served in the military            See <i>Character and Penal Clearance Requirements</i> <a href="http://www.homeaffairs.gov.au/trav/visa/char">www.homeaffairs.gov.au/trav/visa/char</a></p>	<input type="checkbox"/>
<p><b>Evidence of any change of name</b> (for example deed poll certificate)</p>	<input type="checkbox"/>

After completing this checklist, please attach it to the front of your application.