



Application for Australian citizenship for children adopted under full Hague Convention or bilateral arrangements

Please read the information pages carefully. Pre-pay through ImmiAccount before lodging your application with the Department of Home Affairs (the Department) (see page 15).

We strongly advise that you keep a copy of your application for your records.

There are 4 steps in the application process.

- Step 1** Eligibility – determine if you are eligible
- Step 2** Original documents – gather your original documents
- Step 3** Copy and certify your documents
- Step 4** Complete this application form, pay online and lodge your application

Need help?

More detailed information is available from the Department's website www.homeaffairs.gov.au/citizenship

The **Citizenship Information Line** provides recorded information and access to information officers.

Telephone **131 880** during business hours. If you are outside Australia, telephone +61 2 6196 0196.

Integrity of application

The Department is committed to maintaining the integrity of the visa and citizenship programs. If you or a third party acting on your behalf provide, or have provided in a previous application, false or misleading information or documents (either knowingly or otherwise), this application may be refused. In addition, you may be prosecuted under the *Migration Act 1958* and/or the *Australian Citizenship Act 2007*. If information or documents are found to be fraudulent or misleading after you become an Australian citizen, you may be prosecuted and may be subject to revocation of your Australian citizenship.

Home page www.homeaffairs.gov.au/citizenship
Citizenship Information Line Telephone **131 880** during business hours in Australia to speak to an operator (recorded information available outside these hours). If you are outside Australia, telephone +61 2 6196 0196.

Overview

On 1 December 1998, Australia became a party to the *Hague Convention on the Protection of Children and Cooperation in respect of Intercountry Adoption* (the Hague Convention). The Hague Convention establishes principles to ensure that intercountry adoptions occur only where it is in the best interest of the child and with respect for their fundamental rights.

Australia has intercountry adoption programs with a number of countries. These programs are either conducted under the Hague Convention or through bilateral arrangements. In Australia, intercountry adoption must be undertaken through State and Territory Central Authorities (that is, the state or territory government child welfare authority). These authorities manage arrangements for adopting children from overseas, including assessing and approving prospective adoptive parents.

The Australian Government, through the Department of Social Services (DSS), has the responsibility for managing existing programs and negotiating new programs with other countries. The list of countries is subject to change. Please visit the Intercountry Adoption Australia website for an up to date list of Australia's intercountry adoption programs at www.intercountryadoption.gov.au

For the purposes of Australian citizenship and migration law, a full Hague Convention adoption takes place only if a valid Adoption Compliance Certificate (ACC) in accordance with Article 23 of the Hague Convention has been issued and that ACC has been accepted by the relevant Central Authority. Therefore, not every adoption undertaken within a country that is a party to the Hague Convention is a full Hague Convention adoption. If an adoption is not a full Hague Convention adoption, further legal recognition of the adoption may be required following the adopted child's entry to Australia.

Australia has bilateral adoption arrangements with 3 countries, prescribed in Schedule 1 of the Bilateral Arrangements Regulations. Only 2 of these countries have operational intercountry adoption programs with Australia – Taiwan and the Republic of Korea. Children adopted through these programs are eligible to use this form to apply for Australian citizenship after finalisation of the adoption in Taiwan or the Republic of Korea. The program with the Federal Democratic Republic of Ethiopia was closed in 2012. Children adopted under this program prior to its closure are eligible to apply for Australian citizenship using this form.

Step 1 – Eligibility

You may be eligible to apply for citizenship using form 1272 if you were adopted by Australian citizen parent(s) and:

- the adoption was organised through an Australian State and Territory Central Authority (Hague Convention countries) or intercountry adoption authority (bilateral arrangement countries) under one of Australia's intercountry adoption programs, and

- a valid Adoption Compliance Certificate has been issued by the relevant Central Authority in the country in which the child was adopted, and
- the adoption is recognised in Australia under the laws of the Commonwealth and each state and territory.

You may also be eligible to apply for citizenship using form 1272 if you were adopted by Australian citizen parent(s) and:

- the adoption was organised between the relevant Central Authorities in 2 countries that are party to the Hague Convention other than Australia, and
- a valid Adoption Compliance Certificate has been issued by the relevant Central Authority in the country in which the child was adopted, and
- the receiving Hague Convention country recognises the adoption as a full Hague Convention adoption so no further legal recognition of the adoption is required in that country.

If you apply for citizenship for your child using form 1272 while you are outside Australia, you do not need to first apply for a visa for your child. However, if you return to Australia prior to applying for citizenship for your child, you will need to apply for a visa for the child to be able to enter Australia.

Citizenship commences on the date the application is approved. You do not need to attend a citizenship ceremony.

Note:

- An Adoption Compliance Certificate must comply with Article 23 of the Hague Convention. We recommend that before submitting an application using form 1272, you review the information on the Department's website www.homeaffairs.gov.au/citizenship or contact the Citizenship Information line on **131 880** to confirm whether the documentation provided is a valid Adoption Compliance Certificate for the purposes of an application for Australian citizenship. If the incorrect form is used, the application will be refused and the application fee will not be refunded.
- For a number of reasons to do with documentation, not all Hague Convention countries provide Adoption Compliance Certificates that meet Article 23 requirements. Bilateral arrangement adoptions must be made with a country that is prescribed in Schedule 1 of the Bilateral Arrangements Regulations (the Federal Democratic Republic of Ethiopia, the Republic of Korea, and Taiwan). Where an Adoption Compliance Certificate does not meet requirements or a bilateral arrangement country has not been prescribed, the child will not be eligible to apply for citizenship using form 1272. The child will need to apply for and be granted a permanent resident visa, and enter Australia on that visa, before they will be eligible to apply for Australian citizenship using form 1290 *Application for Australian citizenship – Other situations*.
- Some of Australia's intercountry adoption programs require the adoption to be completed in Australia after the child enters Australia. As part of the adoption process, the child will have entered Australia on an Adoption (subclass 102) visa. The child will automatically acquire Australian citizenship on the day the adoption order is made by the Australian court.
- For adoptions made under other arrangements (such as private or expatriate adoptions) – your child will need to apply for, and be granted, an Adoption (subclass 102) visa in order to enter Australia. Once your child has entered Australia on that visa, they may then be eligible to apply for citizenship using form 1290 *Application for Australian citizenship – Other situations*.

Children

Applications for children under 16 years of age must be made by a responsible parent.

Under the *Australian Citizenship Act 2007*, you are the responsible parent of a child if:

- you are the child's parent, unless a Family Court order has removed your parental responsibility
- the child is to live with you under a parenting order, whether you are their parent or not
- you have parental responsibility for the child's long-term or day-to-day care under a Family Court order, whether you are their parent or not
- you have sole or joint guardianship or custody of the child under an Australian or foreign law, including by adoption, operation of law, court order or otherwise.

Step 2 – Original documents

You will need to provide the Department with a range of documents to prove that you are who you say you are and to establish you have not had any serious criminal convictions. These documents are called **identity documents** and **good character documents**.

You will also need to provide additional documents regarding your adoption. These are called **supporting documents** and include an **Adoption Compliance Certificate**. Depending whether the adoption is a Hague Convention or bilateral arrangement adoption, an Adoption Compliance Certificate may comprise of more than one document. For a Hague Convention adoption, the Adoption Compliance Certificate is issued by the country's central authority and names the receiving country's central authority. For a bilateral arrangement adoption from a prescribed country (the Federal Democratic Republic of Ethiopia, the Republic of Korea, and Taiwan) an Adoption Compliance Certificate is issued by that country's intercountry adoption authority and may include the court adoption order or a letter from a government Department.

If you have to get documents from overseas, this can take time. You will not be able to complete the application process without these documents.

Translations and certified copies

If your documents are not in English, you **must** provide official translations. In Australia, you must use translators accredited by the National Accreditation Authority of Translators and Interpreters. For more information, see www.naati.com.au

Unless specified that original documents are required, certified copies of original documents must be attached to your application. These copies must be certified by a person with the correct authority. See *Identity declarations – list of professions* on pages 6–7 for people who can certify documents. Further information on certifying documents is available on the Department's website immi.homeaffairs.gov.au/help-support/applying-online-or-on-paper/on-paper/certified-copy

If you are outside Australia when applying, contact the Australian Home Affairs office in the country where the documents were issued for advice on acceptable translators, and who can certify your original documents.

If you need to provide overseas penal clearance certificates with your application, you must provide certified copies of the certificates.

Identity documents

Applicants 16 years of age or over

You **must** provide the following identity documents.

1. Three original documents that collectively show your:

- photograph
- signature
- current residential address
- birth name, date of birth and gender.

2. Proof of change of name if applicable.

3. *Part D – Identity declaration* completed by a person with the correct authority.

If you do not provide these documents, your application will not be accepted and will be returned to you.

Children

If you are an applicant under 16 years of age, you **must** provide the following:

1. Identity documents that show a:

- birth name and date of birth
- photograph and current name, if available.

2. Proof of change of name, if applicable.

3. *Part D – Identity declaration* completed by a person with the correct authority.

The checklist below will help you identify suitable documents. If you have difficulty finding suitable documents please call the Citizenship Information Line before you complete and lodge your application.

Identity document checklist

Applicants 16 years of age or over

A current document with your photograph and signature

An Australian driver licence, or	<input type="checkbox"/>
A passport, or	<input type="checkbox"/>
A United Nations High Commissioner for Refugees (UNHCR) document, or	<input type="checkbox"/>
A national identity card, or	<input type="checkbox"/>
Another document containing a signature and/or photograph, eg. an air crew identity document, seafarer identity document, military identity document or an Australian issued proof of age card	<input type="checkbox"/>

Evidence of your current residential address

A utilities notice eg. electricity, gas or water bill, bank notice, or	<input type="checkbox"/>
Rental contracts or rates notice	<input type="checkbox"/>

Evidence of your date of birth, birth name and any changes of name

A full birth certificate, and	<input type="checkbox"/>
Evidence of links between present and previous names, for example an official marriage or divorce certificate, if applicable, or	<input type="checkbox"/>
A certificate issued by an Australian Registry of Births, Deaths and Marriages as evidence of other changes of name, if applicable	<input type="checkbox"/>

Evidence of your identity in the community

One passport-sized photograph and identity declaration signed by an Australian citizen with the correct authority	<input type="checkbox"/>
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Children

The following documents are required if the applicant is a child under 16 years of age.

A full birth certificate or family register	<input type="checkbox"/>
Evidence of links between birth name and current name, if applicable	<input type="checkbox"/>
A passport or other travel documents, if any	<input type="checkbox"/>
One passport-sized photograph and identity declaration signed by an Australian citizen with the correct authority	<input type="checkbox"/>

Identity declaration

Applicants 16 years of age or over

As well as your identity documents, you will need to provide an identity declaration and an endorsed passport-sized photograph of yourself.

The **identity declaration** must be completed and signed by an Australian citizen who:

- has known you for at least one year and belongs to a profession on the list on pages 6–7, **and**
- is not related to you by birth, marriage or de facto relationship, **and**
- is easy to contact by telephone during normal working hours.

The person who signs the declaration must also write on the back of your photograph the words: *This is a true photograph of (your full name)* and sign the back of the photograph using the same signature as on the declaration.

The photograph should be attached to the front of the application form by placing the photograph in a plastic sleeve or envelope and stapling it to the form. **Do not** staple the photograph directly to the form.

The photograph must:

- be no more than 6 months old
- have a full-face view of your head and shoulders
- be of good quality, in colour, against a neutral or light grey coloured background that contrasts with your face
- be unedited (do not remove background, moles, wrinkles, scars or red eyes)

- be passport-sized: 35mm to 40mm wide and 45mm to 50mm high. The size of the face from chin to crown can be up to a maximum of 36mm, with a minimum of 32mm.

If you wear glasses they must be removed unless you cannot remove them for medical reasons. If worn they must be untinted (except for medical reasons), the frames must not obscure your eyes and there must not be any reflection from the lenses.

If you wear a head covering for religious reasons, you can wear the head covering in your photo as long as your whole face is visible. The covering must be plain material without any patterns.

For more information, see immi.homeaffairs.gov.au/citizenship/photo-requirements-for-citizenship-applications

Note: If you are outside Australia when applying you can have the identity declaration completed by a citizen of your country of residence who has known you for at least one year and belongs to a profession on the list on pages 6–7.

Children

The same conditions (see above) apply to the Australian citizen who signs the child's identity declaration and photograph, except in the case of children under 6 years of age. If no Australian citizen has known them for at least one year, the declaration can be signed by a person who belongs to a profession on the list on pages 6–7 who has known the child for less than one year.

Good character

If you are 18 years of age or over, the Department will request a Nationally Coordinated Criminal History Check (NCCHC) from the National Police Checking Service (NPCS).

You must tell the Department about any convictions you may have had in Australia or overseas. A conviction is a criminal charge leading to a guilty verdict in a court of law resulting in imprisonment, a fine or good behaviour bond. A traffic infringement, such as an on-the-spot speeding or parking fine, is not considered a conviction.

Spent convictions

You must declare spent convictions in your application.

The spent convictions law allows people with minor convictions to disregard those convictions after a certain period of time. A conviction may be considered spent if:

- it is 10 years since the date of the conviction (or 5 years for juvenile offenders), **and**
- the person was not sentenced to imprisonment for more than 30 months, **and**
- the person has not re-offended during the 10 year period (or 5 years for juveniles), **and**
- a statutory or prescribed exclusion does not apply.

The Department is allowed to ask you for this information for the purpose of assessing your application. Please refer to and read the information regarding spent convictions at immi.homeaffairs.gov.au/help-support/meeting-our-requirements/character/character-requirements-for-australian-citizenship

Overseas penal clearance certificates

Overseas penal clearance certificates, or police checks as they are known in some countries, show whether a person has a criminal record.

You may need to provide an overseas penal clearance certificate as part of your documentation if you are 18 years of age or over.

When to provide overseas penal clearance certificates

You will need to provide penal clearance certificates from countries outside Australia if in the last 10 years:

- you lived or travelled outside Australia since turning 18 years of age, **and**
- the total time spent outside Australia adds up to 12 months or more, **and**
- the time spent in any one country was 90 days or more.

We may ask you to give us an overseas penal clearance certificate in other circumstances.

Penal clearance certificates from New Zealand

If the above applies to you and New Zealand is one of the countries where you spent time, you do not need to give us an overseas penal clearance certificate for New Zealand. We will request this directly from the New Zealand Ministry of Justice (NZ MOJ) for you.

Do not contact the NZ MOJ as we do not accept overseas penal clearances from New Zealand that are provided by applicants.

New Zealand citizen – Special Category Visa (SCV) holders

If you are a New Zealand citizen who holds an SCV and have spent any time outside Australia since turning 18 years of age, you should provide us with an overseas penal clearance certificate from any other country you have visited or stayed in for 90 days or more. This applies to you regardless of how long you have resided in Australia. For New Zealand citizens who acquired citizenship by grant, this includes the country of usual residence before you migrated to New Zealand.

You do not need to give us an overseas penal clearance certificate for New Zealand as we will request a penal clearance certificate directly from the NZ MOJ for you. Do not contact the NZ MOJ as we do not accept overseas penal clearances from New Zealand provided by applicants.

How to get an overseas penal clearance certificate

You can get a penal clearance certificate from a country's government or law enforcement authority.

Information about how to get an overseas penal clearance certificate for specific countries is available on the Department's website immi.homeaffairs.gov.au/help-support/contact-us/offices-and-locations/offices-outside-australia

For more information, including what to do if you can't get an overseas penal clearance certificate, see immi.homeaffairs.gov.au/help-support/meeting-our-requirements/character/character-requirements-for-australian-citizenship

Supporting documents

To support your application for Australian citizenship you will also need to provide:

For a Hague Convention adoption, an Adoption Compliance Certificate issued in accordance with the Hague Convention showing when and by whom the adoption was agreed to and the name of the central authority of both convention countries	<input type="checkbox"/>
For a bilateral arrangement adoption from a prescribed country (the Federal Democratic Republic of Ethiopia, the Republic of Korea, and Taiwan) an Adoption Compliance Certificate issued by that country's intercountry adoption authority	<input type="checkbox"/>
Evidence of your adoptive parent's Australian citizenship at the time of your adoption, for example: <ul style="list-style-type: none">• full Australian birth certificate, or• Australian citizenship certificate or naturalisation certificate	<input type="checkbox"/>
Your adoptive parent's full birth certificate if they were not born in Australia	<input type="checkbox"/>
Evidence of links between your adoptive parent's present and previous names for example a marriage or divorce certificate, if applicable	<input type="checkbox"/>
A certificate issued by an Australian Registry of Births, Deaths and Marriages as evidence of other changes of name of your adoptive parent, if applicable	<input type="checkbox"/>

Documents relating to the responsible parent applying on behalf of a child under 16 years of age

Proof of identification documents that collectively show a signature, photograph, and a current residential address, for example: <ul style="list-style-type: none">• a passport• Australian driver licence• credit card or utilities bill	<input type="checkbox"/>
Any orders relating to the custody, guardianship or parental responsibility for this child, if applicable	<input type="checkbox"/>

Documents relating to character

Overseas penal clearance certificate(s), if applicable	<input type="checkbox"/>
Court documents and orders, if applicable	<input type="checkbox"/>

You may be required to provide additional documents to those listed.

Step 3 – Copy and certify your documents

Email is the preferred lodgement method for this application. High resolution scanned copies of all of your required documents must be attached to your application.

If you do not have access to email and will be lodging by post, attach certified copies to your application. A 'certified copy' is a copy of an original document that has been authorised (or stamped) as being a true copy of the original document.

The copies must be certified by a person with the correct authority. See *Identity declarations – list of professions* on pages 6–7 for people who may certify documents.

If you need to provide overseas penal clearance certificates, you must provide certified copies of the document.

Do not post original documents to the Department, unless specified otherwise.

Step 4 – Complete and lodge your application form

Please use a pen, and write neatly in English using BLOCK LETTERS. Corrections made with liquid paper are not acceptable.

Part A – Your details – Part A requires you to provide your personal details.

If you change address during the application process you must tell the Department your new address. See immi.homeaffairs.gov.au/change-in-situation/contact-details and complete the 'Update Contact Details' web-form.

Part B – Your adoptive parents – Part B requires you to provide details of at least one of your Australian citizen adoptive parents.

Part C – Identity documents – Part C requires you to list your identity documents. See page 3 for information about this part of the application.

Part D – Identity declaration – Part D is **not** to be completed by the applicant. See page 3 for information about who should complete the *Identity declaration* and sign the back of the photograph.

Part E – Good character – If you are 18 years of age or over, you will be assessed against the good character requirement. Complete this section to assist with this assessment. See page 4 for information about this part of the application.

Part F – Supporting documents – Part F requires you to list the supporting documents you are providing with your application. See page 4 for information about this part of the application.

Part G – Nomination of representative – Part G allows you to nominate another person who can make enquiries about your application on your behalf. Make sure you sign the authorisation at Part G if you want this to happen.

Part H – Method of payment – Make your payment electronically through the 'My Payments' section of ImmiAccount. Sign into, or create, your ImmiAccount and select My Payments>Manage Payments>Pre-Pay Paper Service, at www.homeaffairs.gov.au/immiaccount

Part I – Declaration – Carefully read and make sure you understand the terms of this declaration before signing it. If the applicant is under 16 years of age, the responsible parent must sign the declaration on page 14 on behalf of the child.

Lodging your application

Email is the preferred lodgement method for this application. You must email scanned copies of all the following:

- your original documents
- an endorsed photo
- the completed paper application form, and
- application payment receipt to:
citizenship.adoption@homeaffairs.gov.au

Note: Emailing your application, where possible, and providing all the documents listed for your application, helps us to finalise your application more quickly.

Documents must be scanned at 400dpi in full colour. For facial images (e.g. passport photos, passport bio-data pages), these must be scanned at 600dpi.

or

If you do not have access to email, send the application, certified copies of documents and the payment receipt to:

Citizenship Section
Department of Home Affairs
GPO Box 2399
ADELAIDE SA 5001
AUSTRALIA

Pre-lodgement checklist

Completed application form	<input type="checkbox"/>
Identity documents	<input type="checkbox"/>
One passport-sized photograph and identity declaration signed by an Australian citizen with the correct authority for yourself and each child included in your application	<input type="checkbox"/>
Adoption Compliance Certificate	<input type="checkbox"/>
Certified copies of overseas penal clearance certificates, if applicable	<input type="checkbox"/>
Supporting documents as required	<input type="checkbox"/>
The application payment receipt	<input type="checkbox"/>

Notification

When a decision is made on your application, you will be notified in writing.

If your application is approved you will become an Australian citizen on that day. You will also receive formal evidence of Australian citizenship.

If your application is refused

If your application is refused you have the right to ask for the decision to be reviewed by the Administrative Review Tribunal (the Tribunal). Your letter of notification will advise you where you can lodge an application for review. You should lodge your application with the Tribunal as soon as possible.

Identity declarations – list of professions

People currently working in a profession or occupation listed below can complete identity declarations and endorse photographs.

They must:

- be an Australian citizen, **or**
- if applying from outside Australia, a citizen of your country of residence if no Australian citizen is known to you

AND

- have known you for at least one year
 - not be related to you by birth, marriage or de facto relationship
 - be easy to contact by telephone during normal working hours.
1. Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the *Consular Fees Act 1955*)
 2. Bailiff
 3. Bank officer with 5 or more years of continuous service
 4. Building society officer with 5 or more years of continuous service
 5. Chiropractor (licensed or registered)
 6. Clerk of court
 7. Commissioner for Affidavits
 8. Commissioner for Declarations
 9. Credit union officer with 5 or more years of continuous service
 10. Dentist (licensed or registered)
 11. Fellow of the National Tax Accountants' Association
 12. Finance company officer with 5 or more years of continuous service
 13. Judge of a court
 14. Justice of the peace
 15. Legal practitioner (licensed or registered)
 16. Magistrate
 17. Marriage celebrant licensed or registered under Subdivision C of Division 1 of Part IV of the *Marriage Act 1961*
 18. Master of a court
 19. Medical practitioner (licensed or registered)
 20. Member of Chartered Secretaries Australia
 21. Member of Engineers Australia, other than at the grade of student
 22. Member of the Association of Taxation and Management Accountants
 23. Member of the Australian Defence Force with 5 or more years of continuous service
 24. Member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practicing Accountants or the Institute of Public Accountants
 25. Member of the Parliament of the Commonwealth, a State, a Territory Legislature, or a local government authority of a State or Territory
 26. Minister of religion licensed or registered under Subdivision A of Division 1 of Part IV of the *Marriage Act 1961*
 27. Nurse (licensed or registered)
 28. Optometrist (licensed or registered)

29. Permanent employee of Commonwealth, State or local government authority with at least 5 or more years of continuous service
30. Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service
31. Pharmacist (licensed or registered)
32. Physiotherapist (licensed or registered)
33. Police officer
34. Psychologist (licensed or registered)
35. Registered migration agent (where registration is not suspended or subject to a caution)
36. Registrar, or Deputy Registrar, of a court
37. Sheriff
38. Teacher employed on a full-time basis at a school or tertiary education institution
39. Veterinary surgeon (licensed or registered).

Important information about privacy

The *Privacy Act 1988* contains 13 Australian Privacy Principles which regulate the way that the Department collects and handles personal information. Information about how the Department collects, uses and discloses personal information for its key functions can be found in form 1442i *Privacy notice*. More information about the Department's general information handling practices (including form 1442i) can be found in the Department's Privacy policy at www.homeaffairs.gov.au/access-and-accountability/our-commitments/privacy

Personal identifiers collected under the *Australian Citizenship Act 2007* are generally photographs. The Department and the Department of Foreign Affairs and Trade (DFAT) have signed an arrangement in accordance with the *Australian Citizenship Act 2007* that permits disclosure of your personal identifiers for the purposes of administering the *Australian Passport Act 2005*. If your application for Australian citizenship is approved, your photograph, client number, name, date of birth and gender will be provided to DFAT.

More information on personal identifiers is contained in information form 1243i *Your personal identifiers*. Information form 1243i is available from the Department's website www.homeaffairs.gov.au/allforms

Consent to communicate electronically

The Department may need to convey sensitive information about your application to you. Electronic communication, unless adequately encrypted, is not secure and may be viewed by others or interfered with. The Australian Government accepts no responsibility for the security or integrity of any information sent to the Department over the internet or by other electronic means.



Application for Australian citizenship for children adopted under full Hague Convention or bilateral arrangements

Form
1272

**To be completed by an applicant aged 16 years or over
or by a responsible parent on behalf of an applicant
under 16 years of age.**

Please read the information pages before completing this application.

Please open this form using Adobe Acrobat Reader.

Either type (in English) in the fields provided or print this form
and complete it (in English) using a pen and BLOCK LETTERS.

Tick where applicable ☒

Part A – Your details

1 Preferred title Mr ☐ Mrs ☐ Miss ☐ Ms ☐
Other

2 Your full name (this will appear on your citizenship certificate)

Family name
Given names
(including all
middle names)

3 Have you been known by any other names?
(including name at birth, previous married names, aliases,
alternative spellings or full spelling of all names)

No ☐

Yes ☐ Give details

Family name
Given names
Reason for
change of
name

If you have been known by more than one other name,
attach additional details on a separate sheet.

4 Sex Male ☐ Female ☐ Indeterminate /
Intersex / Unspecified ☐

5 Date of birth

6 Place of birth
Town/city
Country

PHOTOGRAPH

You must attach the endorsed
photograph of the applicant to
this page.

Attach the photo by placing it
in a plastic sleeve and stapling
the sleeve to this page.

Do not apply tape, glue or
staples directly to the photo.

Client ID
Box File
Number

7 Residential addresses over the last 5 years
If insufficient space, attach a separate signed sheet with details

Current address

Note: You must tell the Department if your address
changes after you lodge this form.

<input type="text"/>
<input type="text"/>
POSTCODE

Previous address 1 (if applicable)

DAY	MONTH	YEAR	DAY	MONTH	YEAR
Date	from	<input type="text"/>	to	<input type="text"/>	
<input type="text"/>					
<input type="text"/>					
POSTCODE					

Previous address 2 (if applicable)

DAY	MONTH	YEAR	DAY	MONTH	YEAR
Date	from	<input type="text"/>	to	<input type="text"/>	
<input type="text"/>					
<input type="text"/>					
POSTCODE					

8 Current postal address
(If the same as your residential address, write 'AS ABOVE')

Note: Provide an Australian postal address if possible. This will enable
your certificate to be received quickly and securely via registered post.

You must tell the Department if your address changes after you lodge
this form.

<input type="text"/>
<input type="text"/>
POSTCODE

9 Telephone numbers

Work	(AREA CODE)
Home	(AREA CODE)
Mobile/cell	

Note: You must provide an overseas mobile or other overseas telephone number if you do not have an Australian postal address.

10 Do you agree to the Department communicating with you by email or other electronic means?

Note: If consent to use electronic communication is not provided, delays will occur including notification of the outcome of this application.

No ☐

Yes ☐ Give details

Email address

11 Present country of citizenship

12 Details from your passport

Passport number

Passport type: Government ☐ UN Refugee ☐ Private ☐

Country of passport

Date of issue

Date of expiry

Issuing authority/
Place of issue as
shown in passport

13 Do you have an Australian driver licence?

No ☐

Yes ☐ Give details as they appear on the licence

Australian driver
licence number

Card number

Date of expiry

Issuing state/territory

14 Do you have an Australian firearms licence?

No ☐

Yes ☐ Give details

Firearms
licence number

Issuing state/territory

Part B – Your adoptive parents

Provide details of one adoptive parent at Question 15 and the other adoptive parent at Question 16

15 Adoptive parent

Adoptive parent's full name

Family name

Given names

Sex Male ☐ Female ☐ Indeterminate / Intersex / Unspecified ☐

Has this adoptive parent been known by any other names?
(including name at birth, previous married names, aliases)

No ☐

Yes ☐ Give details

Family name

Given names

If known by other names, attach additional details

Date of birth

Place of birth
Town/city

Country

Was this adoptive parent an Australian citizen at the time of your adoption?

No ☐ Go to Question 16

Yes ☐ How did this adoptive parent acquire their Australian citizenship?

Birth ☐ Adoption ☐
Conferral/grant ☐ Born in Papua prior to independence ☐
Naturalisation ☐ Other ☐
Descent ☐

Date acquired
(if known)

Place acquired
(if known)

If this adoptive parent was an Australian citizen by descent at the time of your adoption, give details of the period or periods totalling at least 2 years that this parent has lawfully been in Australia

From to

From to

If insufficient space, attach additional details

Has this adoptive parent ever held the citizenship of any countries other than Australia?

No ☐

Yes ☐ ► Give details **and** provide evidence to prove the date and manner they obtained this other citizenship. Please note that a passport alone is insufficient evidence as it does not confirm the date and manner of obtaining citizenship.

Country

Date acquired

Method of acquiring this citizenship (eg. birth, descent, naturalisation/grant)

If insufficient space, attach additional details

To be answered ONLY if this adoptive parent was born outside Australia and registered or naturalised before 8 October 1951.

Was this adoptive parent absent from Australia for a continuous period of 7 years or more between 26 January 1949 and 8 October 1958?

No ☐

Yes ☐ ► Show period absent

From to

16 Adoptive parent

Adoptive parent's full name

Family name

Given names

Sex Male ☐ Female ☐ Indeterminate / Intersex / Unspecified ☐

Has this adoptive parent been known by any other names? (including name at birth, previous married names, aliases)

No ☐

Yes ☐ ► Give details

Family name

Given names

If known by other names, attach additional details

Date of birth

Place of birth

Town/city

Country

Was this adoptive parent an Australian citizen at the time of your adoption?

No ☐ ► **Go to Question 17**

Yes ☐ ► How did this adoptive parent acquire their Australian citizenship?

Birth ☐ Adoption ☐
Conferral/grant ☐ Born in Papua prior to independence ☐
Naturalisation ☐ Other ☐
Descent ☐

Date acquired (if known)

Place acquired (if known)

If this adoptive parent was an Australian citizen by descent at the time of your adoption, give details of the period or periods totalling at least 2 years that this parent has lawfully been in Australia

From to
From to

If insufficient space, attach additional details

Has this adoptive parent ever held the citizenship of any countries other than Australia?

No ☐

Yes ☐ ► Give details **and** provide evidence to prove the date and manner they obtained this other citizenship. Please note that a passport alone is insufficient evidence as it does not confirm the date and manner of obtaining citizenship.

Country

Date acquired

Method of acquiring this citizenship (eg. birth, descent, naturalisation/grant)

If insufficient space, attach additional details

To be answered ONLY if this adoptive parent was born outside Australia and registered or naturalised before 8 October 1951.

Was this adoptive parent absent from Australia for a continuous period of 7 years or more between 26 January 1949 and 8 October 1958?

No ☐

Yes ☐ ► Show period absent

From to

Part C – Identity documents

- 17** If you are 16 years of age or over, you must provide at least 3 documents which collectively contain your:

- photograph
- signature
- current address
- date of birth, birth name and gender.

You must also provide proof of any changes of name, if applicable, and a completed *Part D – Identity declaration*.

If you do not provide these documents your application will not be accepted.

Provide high quality scans of your identity documents with your application.

Do not post original documents to the Department. If you are posting your application attach certified copies.

Please list the identity documents you are providing (see *Step 2 – Original documents* on page 2)

Applicants 16 years of age or over

A current document with your photograph and signature

Evidence of your current residential address

Evidence of your date of birth, birth name and any changes of name

Evidence of your identity in the community

Part D – Identity declaration

Children

Evidence of the child's date of birth and birth name

A document with the child's photograph and current name

Evidence of any changes of name, if applicable

Evidence to show the link between the child and the adoptive Australian citizen parent

Evidence of the child's identity in the community

Part D – Identity declaration

Part D – Identity declaration

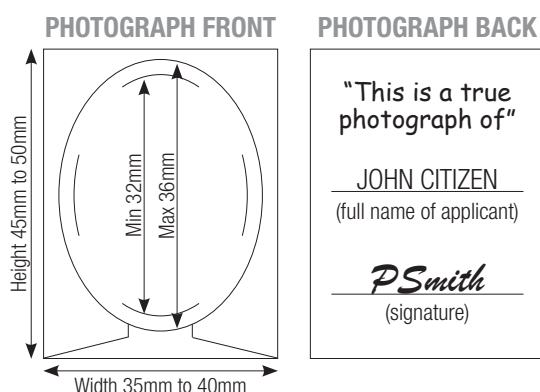
- 18** This part is **NOT to be completed by the applicant**

This part is to be completed by a person who:

- is an Australian citizen, and
- has known the applicant for at least one year, and
- is currently working in a profession or occupation listed on pages 6–7, and
- is not related to the applicant by birth, marriage, or de facto relationship, and
- is easy to contact by telephone during normal working hours, should we need to make contact.

The person who completes this declaration must also endorse the applicant's photograph, which must be no more than 6 months old.

Example



See *Identity declaration* on pages 3–4 for more information including photograph requirements.

Details of person making this declaration

Family name

Given names

Telephone numbers

Work (AREA CODE)

Home (AREA CODE)

Mobile/cell

Are you an Australian citizen? No ☐ Yes ☐

What is your profession or occupation group number from pages 6–7?

I declare that I have known (full name of the applicant)

Family name

Given names

for year(s) month(s) and vouch for their identity.

I have endorsed the back of their photograph ☐

Signature of person making this declaration



DAY MONTH YEAR

Date

Part E – Good character

- 19** In the last 10 years, have you lived or travelled outside Australia for periods totalling 12 months or more and were aged 18 years or over at the time?

No ☐

Yes ☐ ► List overseas countries where you have spent 90 days or more and attach certified copies of all your penal clearance certificates from those countries
(See *Overseas penal clearance certificates* on page 4)

- 20** Please answer the following questions

- (a) Have you been convicted of, or found guilty of, ANY offences overseas or in Australia (include all traffic offences which went to court, including offences declared in your permanent residence application, and any 'spent' convictions)? No ☐ Yes ☐
- (b) Have you been confined in a prison or in a psychiatric institution by order of a court made in connection with criminal proceedings overseas or in Australia? No ☐ Yes ☐
- (c) Have you ever been the subject of a domestic violence or family violence order, or any other order, of a tribunal or court or other similar authority, for the personal protection of another person? No ☐ Yes ☐
- (d) Have you ever been found guilty of a sexually based offence involving a child (including where no conviction was recorded)? No ☐ Yes ☐
- (e) Have you ever been named on a sex offender register? No ☐ Yes ☐
- (f) Have you ever been associated with a person, group or organisation that has been or is involved in criminal conduct? No ☐ Yes ☐
- (g) Have you committed, or been involved in the commission of war crimes or crimes against humanity or human rights overseas or in Australia? No ☐ Yes ☐
- (h) Are you presently under a probation order, good behaviour bond, on parole, released on licence or subject to periodic detention overseas or in Australia? No ☐ Yes ☐
- (i) Are you aware of any proceedings pending against you overseas or in Australia for an offence, including proceedings by way of appeal or review? No ☐ Yes ☐
- (j) Have you ever been involved in any activity, or been convicted of any offence, relating to the illegal movement of people to any country (including Australia)? No ☐ Yes ☐

- (k) Have you ever been charged with any offence overseas or in Australia that is currently awaiting legal action? No ☐ Yes ☐
- (l) Have you ever been associated with terrorist organisations or involved in acts of terrorism overseas or in Australia? No ☐ Yes ☐
- (m) Have you ever been removed or deported from any country (including Australia)? No ☐ Yes ☐
- (n) Have you ever been involved in activities that would represent a risk to Australian national security? No ☐ Yes ☐
- (o) Have you ever served in a military, police force, state sponsored / private militia or intelligence agency (including secret police)? No ☐ Yes ☐
- (p) Have you ever undergone any military/paramilitary training, been trained in weapons/explosives or in the manufacture of chemical/biological products? No ☐ Yes ☐

If you answered '**Yes**' to (o) or (p) above, you must attach a completed form 1399 *Declaration of Service* and any supporting documents. The form is available from the Department's website immi.homeaffairs.gov.au/form-listing/forms/1399.pdf

If you answered '**Yes**' to any of the questions at Question 20, you must give ALL relevant details. If the matter relates to a criminal conviction, please give the nature of the offence, full details of sentence and dates of any period of imprisonment or other detention.

Please attach court documents (for example sentencing remarks or court transcripts) and where relevant, provide a copy of all declared orders (for example, any domestic or family violence orders, child protection orders, or orders that prohibit the applicant from having contact with another person for their personal protection). You are only requested to declare an order where the applicant is the respondent or subject of the order. You are not asked to declare an order where the applicant is the person requiring personal protection.

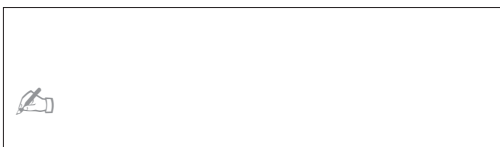
21 Consent

- I consent to my personal and identifying information being provided to the Australian Criminal Intelligence Commission's National Police Checking Service (NPCS) and Australian police agencies for the purpose of conducting a Nationally Coordinated Criminal History Check (NCCHC) in relation to me as part of my application for Australian citizenship.
- I consent to a NCCHC being undertaken on all names I am known by and have been known by.
- I understand that this is for the purposes of assessing whether I am of good character and whether the Offences provision, as defined in section 24(6) of the *Australian Citizenship Act 2007*, applies to me.
- I understand that the NCCHC may also be used for the purpose of considering whether my visa may be subject to cancellation under the *Migration Act 1958*.
- I understand that more than one NCCHC may be requested by the Department, including a further check that may be undertaken if I am not approved as an Australian citizen and I seek a review of that decision.
- I acknowledge that my personal and identifying information may also be used by Australian police agencies for general law enforcement purposes including those purposes set out in the *Australian Crime Commission Act 2002*.
- I acknowledge that my personal information provided will not be used without my prior consent for any other purpose, unless otherwise authorised by law.
- I consent to Australian police agencies disclosing my personal information in relation to spent convictions of specific offences (10 years from the date of conviction for adults) and pending charges to the Department for the purposes outlined above.
- I acknowledge that I have read the *National Police Checking Service – General Information* and understand the spent convictions legislation.
- I consent to my personal and identifying information being provided to the New Zealand Ministry of Justice to obtain my full criminal conviction record, if required. Information about New Zealand criminal conviction records can be found at www.justice.govt.nz

See immi.homeaffairs.gov.au/help-support/meeting-our-requirements/character/character-requirements-for-australian-citizenship for information about good character, the Offences provision, spent convictions and the *National Police Checking Service – General Information*.

See information form 1243i *Your personal identifiers* for information regarding the Department's authority to collect personal identifiers and form 1442i *Privacy notice* for general information on the collection, use and disclosure of personal information. The forms are available from the Department's website www.homeaffairs.gov.au/allforms

Signature of applicant



Date

DAY	MONTH	YEAR

Part F – Supporting documents

- 22 You are required to provide supporting documents with your application (See *Supporting documents* on page 4)

What type of document are you attaching?

Documents to be provided by the applicant

Adoption Compliance Certificate	<input type="checkbox"/>
Evidence that the adoptive parent was an Australian citizen at the time of the adoption	<input type="checkbox"/>
Australian adoptive parent's full birth certificate	<input type="checkbox"/>
Evidence of the adoptive parent's name change and links between names, if applicable	<input type="checkbox"/>
Documents relating to character	<input type="checkbox"/>

Documents relating to a responsible parent applying on behalf of a child under 16 years of age

Proof of identification documents for responsible parent applying on behalf of the child	<input type="checkbox"/>
Any orders relating to the custody, guardianship or parental responsibility for the child, if applicable	<input type="checkbox"/>

Part G – Nomination of representative

23 Do you want to nominate a person to make enquiries about your application on your behalf?

No ☐ ► Go to Part H

Yes ☐ ► Give details below

Nominated person

Family name

Given names

Date of birth

Relationship to main applicant

Telephone numbers

Work

Home

Mobile/cell

24 Authority to disclose information

I hereby authorise the Department of Home Affairs to release information about my application to the person named above. I understand that the authority will remain effective until my application is finalised and should I wish to cancel or change this authorisation I may do so by advising the Department in writing.

Signature of applicant



Date

Part H – Payment details

25 Payment details

Make your payment electronically through the 'My Payments' section of ImmiAccount. Sign into, or create, your ImmiAccount and select My Payments>Manage Payments>Pre-Pay Paper Service, at www.homeaffairs.gov.au/immiaccount

Do not provide credit card details on this form. Make your credit card payment electronically through the 'My Payments' section of ImmiAccount.

Payment receipt number from the 'My Payments' section of ImmiAccount

Attach a copy of your printed receipt.

Part I – Declaration

WARNING: It is an offence under section 50 of the *Australian Citizenship Act 2007* to deliberately make, or cause to make, a false or misleading statement, or conceal circumstances in relation to an application.

26 Please read the following carefully before signing.

Complete this declaration if you are the main applicant and are aged 16 years or over.

- I declare that the information I have supplied in this form is complete, truthful and correct in every detail.
- I acknowledge that this application constitutes an application for evidence of Australian citizenship.
- I recognise that by becoming an Australian citizen I will become a formal member of the community of the Commonwealth of Australia.
- I understand that Australian citizenship is a shared identity, a common bond which unites all Australians while respecting their diversity.
- I understand that Australian society values:
 - respect for the freedom and dignity of the individual;
 - freedom of religion (including the freedom not to follow a particular religion), freedom of speech, and freedom of association;
 - commitment to the rule of law, which means that all people are subject to the law and should obey it;
 - parliamentary democracy whereby our laws are determined by parliaments elected by the people, those laws being paramount and overriding any other inconsistent religious or secular 'laws';
 - equality of opportunity for all people, regardless of their gender, sexual orientation, age, disability, race, or national or ethnic origin;
 - a 'fair go' for all that embraces:
 - mutual respect;
 - tolerance;
 - compassion for those in need;
 - equality of opportunity for all;
 - the English language as the national language, and as an important unifying element of Australian society.
- I accept that Australian citizenship involves reciprocal rights and responsibilities. The responsibilities of citizenship include obeying Australian laws, including those relating to voting at elections and serving on a jury.
- In seeking to become an Australian citizen, I undertake to accept these responsibilities and undertake to conduct myself in accordance with these values of Australian society, and to obey the laws of Australia.
- I undertake to make reasonable efforts to learn the English language, if it is not my native language.
- I recognise that a prosperous, successful and peaceful Australia depends upon the support of all Australians, including me, for those things that we value and share.
- I confirm that I am authorised to provide the personal details presented and I consent to my information being checked with the document issuer or official record holder via third party systems for the purpose of confirming my identity.
- I have read the information contained in form 1442i *Privacy notice*.
- I understand the Department may collect, use and disclose my personal information (including biometric information and other sensitive information) as outlined in form 1442i *Privacy notice*.

Signature of applicant



DAY MONTH YEAR

Children under 16 years of age

The responsible parent is to complete the following declaration.

- I declare that I am the responsible parent of the applicant.
- I declare that the information I have supplied in this form is complete, truthful and correct in every detail.
- I consent to the registration of Australian citizenship by adoption for my child with my full acceptance of the consequences resulting from citizenship status under law.
- I acknowledge that this application constitutes an application for evidence of Australian citizenship.
- I confirm that I am authorised to provide the personal details presented and I consent to the applicant's information being checked with the document issuer or official record holder via third party systems for the purpose of confirming their identity.
- I have read the information contained in form 1442i *Privacy notice*.
- I understand the Department may collect, use and disclose the applicant's personal information (including biometric information and other sensitive information) as outlined in form 1442i *Privacy notice*.

Signature of responsible parent



DAY MONTH YEAR

Date

Full name of responsible parent

Telephone numbers

	COUNTRY CODE	AREA CODE	NUMBER
Work	()	()	
Home	()	()	
Mobile/cell			

We strongly advise that you keep a copy of your application and all attachments for your records.

Office use only

Name of decision maker

Signature of decision maker

DAY MONTH YEAR

Date

/ /

Approved ☐ Not approved ☐