



## New resources for AMEP Volunteer Tutors

### What is the Volunteer Tutor Scheme?

The Volunteer Tutor Scheme (VTS) provides language assistance to students in the Adult Migrant English Program (AMEP), delivered by a trained volunteer, usually on a one-to-one basis, for around one to two hours per week.

The department provides resources for the VTS, to assist tutors with teaching materials for delivering English.

In 2025, new and updated resources were developed for volunteer tutors. These include:

- A series of e-learning units, designed to help volunteer tutors better understand and meet the needs of AMEP clients.
- A Tutor Companion Guide package, with teaching content and lesson ideas that volunteer tutors can use with their AMEP clients.

These two sets of resources work together to ensure AMEP tutors are well supported to help AMEP student achieve their learning goals.

The resources are easily accessed and freely available through [AMEPOnline](#)

### About the resources – e-learning Units

The VTS e-learning units provide an introduction to the AMEP, teaching adult learners, volunteering, and AMEP clients.

Teaching absolute beginners

Flip each card to reveal more about the learner.

Read each learner's profile above. Then choose the tutoring strategy that best supports their goal and challenge.

Rubén's goal is to get a job quickly. But his challenge is that he struggles with writing and has caring responsibility for his siblings.

Start with basic literacy. Use phonics, letter sounds and everyday words. Teach classroom routines gently and clearly.

Amira's goal is to learn to read and write. Her challenge is that she has no formal schooling and never been in a classroom.

Teach functional English for work. Focus on job-related words, forms, and simple writing. Use role plays to build fluency and confidence.

Lina's goal is to return to study or training. But she had interrupted schooling, and now visits sessions due to young family.

Be flexible and encouraging. Adapt session times, break tasks into small steps, and celebrate progress to keep her engaged.

SUBMIT

The units use activities, interviews with current volunteer tutors, and guided learning to help volunteer tutors better prepare to assist AMEP clients' English learning. The units benefit both new tutors, and those wanting to refresh their knowledge and skills.

The e-learning is divided into six units, covering:

- An introduction to and orientation of the AMEP
- Understanding AMEP learners
- Tutor skills and strategies
- Planning and delivering tutoring sessions
- Digital literacy and online support
- Boundaries, support and self-care

## About the resources – Tutor Companion Guide

The Tutor Companion Guide package consists of 68 guides that have lessons and learning material, plus a 'How to' Guide that will introduce volunteer tutors to the Tutor Companion Guides.

Tutor Companion Guide  
Post-beginner  
Digital Literacy  
Getting Started Online



The Tutor Companion Guides provide learning materials at four language levels:

- Pre-beginner
- Beginner
- Post-beginner, and
- Intermediate

The topics covered by the Tutor Companion Guides are based on key settlement topics, including: Employment, Education and Training, Health and Wellbeing, Housing, Transport, and Managing Finances.

The Tutor Companion Guides contain appropriate level vocabulary lists for each level and topic, tips for volunteer tutors on teaching each topic, and worksheets with tasks, examples, and activities for the volunteer tutor to work through with their AMEP student.

### Worksheet 3: Online activities

Look at the pictures. Which of these activities do you do?

	
Shopping online	Sending emails
	
Working or studying online	Reading online news
	
Playing online games	Making video calls

A separate 'How to' Guide provides tutors with tips and resources to support their role. It also provides short descriptions of learners' expected capabilities at each level, and an overview of the topics covered for each learner level.

The 'How to' Guide includes a description of each of the Settlement Topics, as well as Frequently Asked Questions for volunteer tutors, advice for structuring sessions with AMEP students, additional resources, and advice on how to best use the learning materials in the Tutor Companion Guides.