



Collection of personal information for the Adult Migrant English Program

Collection of personal information is authorised and regulated under the *Privacy Act 1988*. The Adult Migrant English Program (AMEP) service providers collect personal information for the Department of Education and Training (the department). The department administers the programme.

The information collected could be disclosed to other agencies or organisations such as:

- child care centres, so that child care can be provided to eligible AMEP clients
- employers involved in the AMEP Settlement Language Pathways to Employment and Training programme
- Australian Government departments including:
 - Centrelink, who administer government allowances and benefits
 - Department of Employment to deliver services including *jobactive*
 - Department of Social Services for the purposes of Document Translation Services Disability Employment Services and settlement services
 - Department of Immigration and Border Protection to determine eligibility for the Australian Citizenship Test
- Federal, state and territory police departments to assist with investigations or emergency situations.

Your rights

If you believe the service provider or the department has wrongly collected or handled your information, you can write to:

Privacy Coordinator

Department of Education and Training
PO Box 9880
CANBERRA ACT 2601

Or email privacy@education.gov.au

Your complaint will be investigated and you will be advised of the outcome.